

**HOLME-NEXT-THE-SEA PARISH COUNCIL**

**Minutes of a meeting of the Parish Council held in the Village Hall,  
Kirkgate, on Tuesday 11th December 2018 at 7pm.**

**Present:** Lynn Devereux (Chair)      Gillian Morley      Margaret Easton      Martin Crown  
Geoff Needham                              Robbie Burton                              Kevin Felgate

**In Attendance:** Mike Longley (Parish Clerk and Responsible Financial Officer) and four members of the public.

**1. Apologies for Absence and approval of reasons**

There were none.

**2. Declarations of Interest**

Councillor Devereux declared a non-pecuniary interest in item 6.4.

**3. Minutes of the Council Meeting held on Tuesday 13<sup>th</sup> November 2018**

**3.1 Approval**

The Minutes had been pre-circulated and there were no further amendments required. It was **RESOLVED** (unanimously) that the Minutes of the Meeting held on 13<sup>th</sup> November 2018 be confirmed as a true record and be signed by the Chair.

**3.2 Matters arising from the minutes (non-agenda items)**

3.2.1 The Clerk confirmed he had hand delivered a letter to David Hasler authorising him to carry out maintenance work on the Village Pond.

4.1 The Chair confirmed she had contacted Elizabeth Watson who confirmed the change in Ward Boundaries had been agreed and as she will be retiring a new Conservative party candidate will be named, in the new year, to contest the 2019 election.

6.2.2 The Chair explained that after the last meeting, the Clerk had contacted the BC Planning Department pointing out that we were no longer being consulted regarding work on Protected Trees in the village. The response received was that they had changed policy and no longer consult with Parish Councils on this. As there is agreement amongst the Cllrs that trees are important in the village, Cllr Devereux agreed to write to the Arboricultural Officer and point out that we would like to be consulted on these Applications.

8.1 Cllr Burton confirmed he had ordered the new flooring for the Village Floor and it is being delivered on Monday 17<sup>th</sup> December. He confirmed that Roland Rudd will be starting work on laying the new floor on 7<sup>th</sup> January 2019, though he may get the chance to make a start before Christmas.

8.3 The Clerk has not yet contacted BT regarding removal of the redundant BT telephone boxes in the village. However, he pointed out that the telephone box next to Park Piece had been removed anyway. He will contact BT regarding the remaining telephone box on Main Road.

9.4 The Clerk confirmed he has submitted the PPS application in respect of funding for Data Recording Equipment for the SAM2, however he hadn't received an acknowledgement from NCC.

10.1 Cllr Burton confirmed that a local resident had trimmed the foliage around the dog bin on Busseys Lane.

Signed..... *LS Devereux*.....Chairman

Date.....*8<sup>th</sup> January 2019*.....

10.2.1 The Clerk confirmed he still has to liaise with Cllr Jamieson regarding the dog bin at Drove Orchards.

10.2.2 The Chair confirmed she had contacted NCC regarding the temporary closure of footpath 10 and the confusion their order notice had caused. The NCC officer seemed to be unaware of the moving of the footpath that runs alongside the golf course. A discussion took place amongst the Cllrs regarding historical representations made about the Coastal Path and whether or not it has been moved, with no agreement reached.

10.2.3 The Clerk confirmed he had not received any comments on the Polling District Review.

#### 4. Reports

##### 4.1 County Councillor and District Councillor reports

Apologies have been received from Cllr Jamieson and there is no District Councillor report.

##### 4.2 Neighbourhood Development Plan update

The Chair reported on what has been a busy month for NDP Team:

- Finalising work on the Environment report without anticipated input from the delayed Natural England Report on the state of the North Norfolk Coast (which should contain results of visitor counts for Holme Dunes). They have instead used a 2015-16 Survey commissioned by NCC - with caveats because this only counted numbers at the Beach / Golf Club Car Park and therefore omitted other points of access including Broadwater Road and all points to the east. This work is needed for SEA / HRA.
- Drafted three new policies:
  - Footpaths – will provide support for improvements to existing and any new routes e.g. from village east to Drove and west to Peddars Way – if these can be negotiated in future.
  - Residential amenity (privacy considerations overlooking, overbearing)
  - Holiday accommodation – linked to SADMP Policy DM11 but will provide specifically local criteria.
- Meeting with Anglian Water in Peterborough to review policy approach and discuss some of the issues around The Hun catchment – including impact of new housing in Hunstanton.
- Christina has been reviewing work by Local Plans Task Group and as a result has discovered that despite representations BC are continuing with their “DM3+ Policy” which will allow development alongside (outside) SVAH boundaries.
- Contacted by the “Sounding Coastal Change” project. Led by a team from the Open University who have been working with NCP, NE and NNDC and have recently hosted workshops along the coast to look at the issues faced by local communities e.g. second home ownership, car parking – with a view to finding solutions. They would like to run a workshop on a topic of our choice. Discussions on Thursday.
- Provided a copy of our NDP Questionnaire Survey to Old Hunstanton Team (as per Sedgford and Thornham). Old Hunstanton NDP Team want to meet to discuss setting up buffer zones between the villages.
- Focus over the next couple of months on writing up. Three sections:
  - Background to the Parish and evidence for policies – largely completed
  - Vision, Objectives and Policies – updated and extended from 2018 Consultation and in response to BC feedback
  - Glossary of terms and definitions of technical terminology

Signed..... *LS Devereux*.....Chairman

Date.....*8<sup>th</sup> January 2019*.....

## 5. Public participation

It was **RESOLVED** (unanimously) that the meeting be adjourned for up to fifteen minutes for Public Participation

5.1 A member of the public referred back to the earlier discussion regarding the Norfolk Coast Path and Peddars Way National Trail which did run on the north side of the River Hun, but was moved approximately eight years ago to run along the top of the dunes. He made representations to the National Trails Organisation pointing out they had moved a National Trail to the top of a Sea Defence. A Cllr gave a different version of events, but it was concluded that the intention is to get the Path moved off the top of the Sea Defence. Various Cllrs contributed to the discussion which was concluded when another member of the public commented that the important thing to watch out for is that we don't lose footpaths.

## 6. Planning matters

### 6.1 Applications received subsequent to this agenda

There were none.

### 6.2 Applications for comment

**6.2.1 18/01223/F: Brook House, 32 Beach Road, PE36 6LG. Replace garden wall to part section of north boundary.** Our comments were submitted on 6<sup>th</sup> December 2018. This was a holding objection pending the outcome of the procedures recommended by the Environment Agency. Norfolk Coast Partnership put in a good objection, suggesting a meeting of all interested parties to resolve the issues. A Cllr stated that he felt the Environment Agency were at fault because the developer consulted EA and they told them they could carry on. EA should have informed the developer that they needed various permissions. Another Cllr stated that EA told them to stop work before they started work on the concrete wall. The application is misleading because it clearly isn't a garden wall. There are two site boundaries on the application but the EA have said in their response that it is a Main river, meaning it should be monitored, which is interesting as previously they had said it wasn't a Main river. Another Cllr stated that damage was done and they had committed a crime, whether or not they were aware of it. The Chair confirmed there were pre-existing observations of water voles present in the river. A discussion ensued as to whether or not there had been erosion of the banks, especially when considering the gentle gradient and flow of the river. It was suggested that Willow, Coir matting materials or clay should have been put on the bank rather than metal pilings. There were differing opinions as to whether or not a crime had been committed. We have stated that the proper procedures laid down by NE, EA and BC need to be followed. At the moment there is no permit from EA, no application for a licence has been made to NE and they have been very slow to make a planning application. The first application was made on the misunderstanding that they owned the river, so they resubmitted that one. We shall see what happens.

### 6.3 Decisions Reported

Signed..... *L S Devereux*.....Chairman

Date.....*8<sup>th</sup> January 2019*.....

**6.3.1 18/01453/F: Orchard Cottage, Drove House, Thornham Road, PE36 6LS. Change of use from tractor shed to a building for apple juice production.** Application withdrawn 15<sup>th</sup> November 2018.

#### **6.4 Update on The Poplars amended Application and enforcement issues.**

CLlr Devereux gave an update:

- LANPRO were invited tonight but unable to attend
- AR&V have appealed against the Enforcement Notice – the matter therefore has been passed to the Planning Inspectorate - this may take months to deal with due to a backlog.
- The related application for the house plus proposed new access meanwhile is still being processed by BC and the Planning Officer sent a detailed response to PC's comments which was circulated to PC around the end of last month. This indicates that:
  - o The boundary issue between AR&V and the owners of number 40 has been resolved (but this has not been verified)
  - o The application was originally processed on the understanding that the new access road was for maintenance purposes only – but in view of the ongoing campsite activities, the applicants have been asked to remove the road from the application
- NCC Highways have also sent a response this afternoon (11<sup>th</sup> December) –updating earlier comments in the light of the enforcement action - but this highlights the problem of simply removing the road from the replacement dwelling application and leaving a gap which could provide an in / out access to the fields behind 32-42 Main Road (Seaton House to Poplars).
- Once / if new designs are received from AR&V, a new consultation will be carried out – hopefully this will result in a re-positioning of the house and garage on the plot.
- The Tree Officer has raised no objections – obviously has not noticed that the latest drawings have relocated the trees off the Conservation Area boundary.
- Advertisement application is still in the system – NCC have submitted highways objections and presumably processing will be linked to enforcement issue.

### **7. Consultations**

#### **7.1 Hunstanton Draft Neighbourhood Plan**

This has been circulated to all Cllrs and any comments should be made to the Chair by 3<sup>rd</sup> January 2019. The Chair pointed out that although may not seem relevant to Holme, the Plan includes some housing on St Edmund Park which may impact on the River Hun, which flows through our Parish.

### **8. Village matters**

There were none.

### **9. Monthly Report from RFO**

#### **9.1 Proposals for CIL money expenditure**

The RFO reminded Cllrs that the £1,764 CIL money received from the BC needed to be spent and a majority of Cllrs preferred the money be used towards the expenditure on the new floor for the Village Hall. The RFO had received confirmation that this was in order and so it was **RESOLVED** (unanimously) that the PC should allocate this money towards the Village Hall floor.

#### **9.2 PAYE Overpayment for 2017/18**

The RFO confirmed in November the payment was received from HMRC, in the amount of £135.03.

Signed..... *LS Devereux*.....Chairman

Date.....*8<sup>th</sup> January 2019*.....

### 9.3 Payments for authorisation

PAYEE	REASON	AMOUNT	CHEQUE NO.
BT Group PLC	525819 Oct/Nov	£ 61.94	Direct Debit
Ward Gethin Archer	Advice re. Lease of 27 Beach Road	£405.00	101397
Mr R Burton	Re-imburement for wood flooring for the Village Hall purchased from UK Flooring Direct	£4,207.92	101398
GeoXphere Ltd	Subscription to Parish Online for 03/12/18 to 03/12/19	£36.00	101399
M Longley	Clerk's Salary November 2018 Expenses re-imbursed	£587.34 £ 15.92	
	Total	£603.26	101400

It was **RESOLVED** (unanimously) that the above payments be made.

### 10. Correspondence:

#### 10.1 Any correspondence not otherwise on the agenda

The Clerk referred to a visit to his home by an elderly couple from Heacham, who had noticed that the official sign at Park Piece had been removed and left on the ground and had been replaced by a dog fouling sign. It was recalled that the same couple had previously volunteered to fix the sign at Park Piece some years ago. The Clerk explained that he had agreed to them repeating the exercise again, but no one present was aware of who is responsible for the erection of the dog fouling sign.

### 11. Date of next meeting of the Parish Council

The next meeting will take place on Tuesday 8<sup>th</sup> January 2019.

The Meeting closed at 7.50 pm.

Signed..... *L S Devereux*.....Chairman

Date.....*8<sup>th</sup> January 2019*.....