

HOLME-NEXT-THE-SEA PARISH COUNCIL

Minutes of a meeting of the Parish Council held in the Village Hall, Kirkgate, on Tuesday 13th November 2018 at 7pm.

Present: Lynn Devereux (Chair) Gillian Morley Martin Crown
Geoff Needham Robbie Burton Kevin Felgate

In Attendance: Mike Longley (Parish Clerk and Responsible Financial Officer), Cllr Andrew Jamieson (Norfolk County Council) and seven members of the public.

1. Apologies for Absence and approval of reasons

Councillor Easton (In the process of moving house).

2. Declarations of Interest

Councillor Devereux declared a non-pecuniary interest in item 6.2.1. Councillor Felgate declared an interest in items on the Confidential Meeting Agenda.

3. Minutes of the Parish Council Meeting held on Tuesday 9th October 2018

3.1. Approval

The Minutes had been pre-circulated and there were no amendments required. It was **RESOLVED** (unanimously) that the Minutes of the Meeting held on the 9th October 2018 be confirmed as a true record and be signed by the Chair.

3.2 Matters arising from the minutes (non-agenda items)

3.2.1 The Clerk confirmed that Sally Bettinson of NCC Highways had gratefully accepted the offer by a parishioner to tidy up the village pond. The Clerk agreed to make contact with the parishioner and inform him.

3.2.2 Councillor Burton confirmed the sign for the Village Hall Car Park is progressing.

3.2.3 Reference was made to the CIL payment and the Chair favoured spending it on the SAM upgrade. Councillor Jamieson indicated he could provide some matched funding through Highways. The Clerk would be pleased to receive suggestions from other Councillors.

3.2.4 Councillor Jamieson confirmed the bollards he had referred to at the last meeting can be found on East Harbour Way at Burnham Overy Staithe.

4. Reports

4.1 County Councillor and District Councillor Reports

There was no District Councillor Report. Ward Councillors Bower and Bird had been invited to the Meeting but Councillor Bower had a prior engagement and Councillor Bird had to drop out at the last minute.

County Councillor Jamieson referred to the issue of a requirement for a dog waste bin at Drove Orchards and confirmed it was just one, not two as previously mentioned, and that it would need to be located somewhere on his Drove Orchards site. The new leader of NCC, Andrew Proctor, is getting to grips with his position. He is introducing a cabinet system which should speed up decision making. Julian Patterson, the CEO of Lynx buses is finding it a tough environment with no funding from NCC and a significant proportion of customers benefitting from free bus passes. When asked about new routes, it is not the first thing on his mind. However, he is concerned about the dangers of Lamsley Lane junction following another serious accident there. Councillor Jamieson would like to see traffic lights there to allow the buses to get out more easily. The Chair asked about the change in Ward Boundaries and Councillor Jamieson confirmed he believed the change in Boundaries had

Signed... *LS Devereux*...Chairman

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gone through and would become effective from next May. He also stated that he knew who our new Ward Councillor is going to be, but is unable to disclose it at this point in time. He did say, in his opinion, the person is very competent.

4.2 Update on the Neighbourhood Development Plan (NDP)

The Chair gave an update on the NDP. Over the last month the Environment Report has largely been finalised but is awaiting the publication of the Natural England Report on the environment which is likely to be very relevant to Holme. The Snettisham NDP has been examined, attracting a large number of comments from the Inspector and is now going to Referendum. Consideration has been given to the possibility of a “No Deal” Brexit outcome, as the Parish is protected by a great deal of EU legislation. For further detailed information people should visit the consultation area of the NDP website <http://www.holme-next-the-sea-plan.co.uk>

5. Public Participation

It was **RESOLVED** (unanimously) that the meeting be adjourned for fifteen minutes for Public Participation.

5.1 Andrew Jamieson (AJ), in his personal capacity, wished to take this opportunity to say a few words about a planning matter which is going to be considered under item 6.2.3 below. This is a retrospective application for four signs to go on the road side, in place of the many signs which used to be on display at Drove Orchards. An appreciative comment was made about the effort made to take down the original numerous signs which some people felt were a little too much. Discussions have taken place with the BC who are comfortable with four signs and he is hopeful that they will accept the four signs being proposed.

The PYO sign was queried and AJ explained it is a seasonal sign which currently has been taken down. It was pointed out that Gurney’s have two signs and AJ explained that these were taken down at the end of each day and he believed Gurney’s had, themselves, obtained consent from the BC for these signs. It was pointed out that the Parish Council had not been consulted on this and AJ said he would check into that. It was noted that Eric’s had applied for consent for four signs earlier in the year and that had been turned down by the BC. There is however now one new sign at the entrance. AJ said the use of signage can be overblown.

Norfolk Coast Partnership have met with AJ and they don’t like the pink and white signs. Earlier in the year AJ had spoken about all the businesses in Drove having consistent signage. This would now happen in conjunction with a forthcoming re-branding.

AJ went on to explain that his son, Oscar, is taking over the business and will be dealing with the rebranding of Drove Orchards. AJ mentioned he is keen to get artisan businesses on the site and has been in discussion with the BC about this and will be making a planning application in the next month or so. At that point in time Oscar and the manager at Drove Orchards will come along and speak to the Parish Council about those plans.

A Councillor commented that what had been done at Drove Orchards over the years is a credit to him. The Councillor went on to say two parishioners had approached him about the restriction on parking on the corner at Drove Lane. AJ responded by saying that as residents they were more than welcome to park at Drove Orchards. The circular routes are proving popular based on feedback received to date.

5.2 A member of the public commented on how much nicer the main hall is looking after the removal of the old gas heaters which had become an eyesore.

6. Planning Matters

6.1 Applications received subsequent to this agenda

There were none.

6.2 Applications for comment

6.2.1 18/01799/A: The Poplars, 42 Main Road, Holme-next-The-Sea. Retrospective consent for free standing sign for The Poplars Campsite. Comments confirming objection were submitted on 30 October 2018:-

- Sign is misleading - implies that an authorised campsite is operating at The Poplars
- Inconsistent with National Planning Policy NPPF 132 – Requires control of advertisements in the interests of public safety and amenity
- Obtrusive in the local environment - cuts across almost all of the NCP Guidance on scale, height and visual appearance of signing in the AONB.
- Safety of road users and pedestrians threatened - encouraging vehicles to stop on footpath & highway and reverse across the A149
- Public health concerns - implications of waste dumped on the site
- Nuisance to neighbours

Update since the last Parish Council Meeting :-

LANPRO invited tonight but unavailable to attend. They are available to attend the December meeting

- 20 November – Deadline for responding to the related Enforcement Notice on AR&V's unauthorised activities
- Choices – Appeal or apply for Consent for Campsite
- Meanwhile
 - Application for replacement dwelling and new road remains live
 - Hippisley Hut listing query passed to Historic England
 - AR&V thought to be in discussion with neighbours (at number 40) regarding changes to the road layout
 - Councillor Jamieson has received a reply from the Planning Officer who appears to be confused regarding the omission of the footpath on the Block Plan
 - The Parish Council has written to the Borough Planning pointing out that the intended purpose of the new road is now clear, i.e. to serve a campsite in the AONB and not for maintenance purposes.
 - Response – awaited. It was suggested the Parish Council should now follow up with a letter pointing out other things that we are not happy about.

6.2.2 18/00086/TPO: 2 Manor Court, Main Road, PE36 6LN. Trenching using airspade to ascertain presence and root run of oak trees. No formal consultation request received from KLWNBC.

6.2.3 18/01909/A: Farm Shop, Drove Orchards, PE36 6LS. Retrospective consent for four advertisement signs. Consultation period ends 20 November 2018.

Individual Councillors' opinions were taken one by one. All were in favour of the proposals assuming there is going to be harmonisation and no neon signs.

6.2.4 18/00223/F: Vine Cottage, 49 Main Road, PE36 6LA. Construction of detached triple garage and orangery extension to dwelling (amended scheme). Consultation period ends 23 November 2018.

There is no longer a pond on the site as it has been filled in. The new triple garage will be on the site of the pond and has been reduced in size over the previous application. One Councillor believed there was a restrictive covenant preventing development of the land but this was thought to be a legal consideration. There are no planning objections and the Orangery was felt to be an improvement over the existing structure. As there is accommodation over the top of the garages the Parish Council will request conditions are applied to restrict any business, commercial or residential use of the first floor.

6.2.5 18/01941/F: Hope Cottage, Busseys Lane, PE36 6NU. Erection of a single storey side extension and new dormer window within the southern elevation of existing house. Consultation period ends 23 November 2018.

Here, again, another pond has been filled in with soil from work on the approved extension. Essentially the applicant is asking for the new dormer which would be damaging to the original roofline and although a conservation rooflight may be acceptable it might not solve the problem of internal headroom. The dormer was considered to be not in keeping, and bad practice to come forward with this application at this stage after getting approval and shows little respect for wildlife in filling in the pond, next to a nature reserve. It was **RESOLVED** (unanimously) that the Parish Council object to this application.

6.3 Decisions Reported

- 6.3.1 18/01359/F: Holmbush, Drove Orchards, PE36 6LS. Construction of an outdoor swimming pool.** Application withdrawn on 11 October 2018.
- 6.3.2 18/00175/TREECA: 19 Kirkgate, PE36 6LH. Fell Eucalyptus and reduce height of Portuguese Laurel.** Decision – no objection 18 October 2018.

6.4 Free NCP planning session for AONB Parishes

This was attended by the Chair and was led by Estelle Hook and Gemma Clark. It was widely attended by Parish Councils across North Norfolk and West Norfolk. It was a good session and dealt with incorporating landscapes in NDP in AONB. It talked about policies for protecting Heritage Assets, protecting views, dark skies, peace and tranquillity – all the things we have incorporated into our NDP. In an AONB we should be looking for enhancements, which is something we haven't thought about in the past. When looking at applications we should be asking for enhancements to be made to the AONB. Also, we should be looking for some sort of protection for gaps in between settlements.

7. Consultations

There were none this month.

Signed... *LS Devereux*...Chairman

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8. Village Matters

8.1 Village Hall Floor update

The three quotations for a new floor to be placed over the existing floor and two quotations for sanding and refinishing the existing floor were reviewed and compared. Councillor Burton submitted a further quote for him to fit a new floor, free of charge for his labour, in an attempt to save money. It was agreed that it wouldn't be necessary for him to do that as it is better to have an independent contractor, in case of any issues arising. Firstly, Councillors expressed their views on whether to have a new floor or, alternatively, refurbish the existing floor. The majority were in favour of a new floor and the most reasonable quote came from a local contractor, Roland Rudd, who had put a new floor down in a neighbouring village hall. His quote which was given in June 2018 was £5,037.22 or £5,291.59 depending on which choice of plank was made. It was agreed that Councillor Burton would go back to him to confirm if the quote is still the same and to clarify the question of guarantees etc. It was **RESOLVED** (by a majority) that Roland Rudd's quotation be accepted subject to confirmation of price and a satisfactory warranty.

8.2 SAM operation reserve required

An explanation of the work involved was given by Councillor Burton and Councillor Crown confirmed he would volunteer for the position.

8.3 Redundant Village BT phone box – suggestions on future use

A suggestion had been made that the phone box could be used as a lending library, but it was pointed out that one already existed in the church. Another suggestion was that it be removed altogether. It was agreed that the Clerk contacts BT about having it removed and at the same time enquire about the phone box on the Main Road.

9. Monthly Report from RFO

9.1 Quarterly accounts for Q1 & Q2 2018/19

The Chair reported that as a result of the Clerk's hard work over the past month the Accounts had now been automated.

These accounts have been pre-circulated and the RFO briefly explained the key figures in broad terms for the first two quarters which confirmed figures were pretty much in line with budget. There were no questions.

9.2 Budget comparison for Q2 2018/19

This has been pre-circulated and again the RFO read out the key figures confirming we are within the budget. This shows a surplus of income over expenditure for the first two quarters of around £7,000. There were no questions.

9.3 2019/2020 Budget

The RFO confirmed he will be commencing work on this in the next few weeks and will be grateful for feedback from councillors on any suggested significant changes to expenditure patterns such as potential capital expenditure during the next financial year. The lease for 27 Beach Road finishes in June 2019 and that will have some impact on income and possibly expenditure.

9.4 Application for PPS funding for SAM data recording equipment

The Chair confirmed the RFO had completed a good application which had been approved for submission to NCC.

9.5 Payments for November meeting

PAYEE	REASON	AMOUNT	CHEQUE NO.
E-on	Street lighting 01/07 to 30/09/2018	£73.84	Direct Debit
BT Group PLC	525819 Sept/Oct	£ 45.48	Direct Debit
Jamie Bridges	Grass cutting September & October 2018	£331.00	101393
Mrs L Devereux	To replace lost cheque no. 101386 (Cancelled)	£87.13	101394
G W Crown (Ringstead) Ltd	Hedge cutting	£90.00	101396
M Longley	Clerk's Salary September October	£587.34 £587.34	
	Total	£1,174.68	101395

It was **RESOLVED** (unanimously) that the above payments be made.

10. Correspondence:**10.1 Foliage restricting dog waste bin on Busseys Lane**

Councillor Burton volunteered to trim the foliage in question.

10.2 Any correspondence not otherwise on the agenda

10.2.1 The Clerk to liaise with Andrew Jamieson regarding his dog waste bin requirement at Drove Orchard.

10.2.2 We had received late notice of temporary closure of a footpath 10. The Chair had complained to NCC and received a response which she didn't understand. A Councillor had received complaints about the moving of the footpath along the side of the golf course. The Chair will speak to Councillor Jamieson regarding this.

10.2.3 We have received notice of a Polling District Review which expires before the date of the next meeting. Any Parishioners can make representations. Any comments to be passed to the Clerk.

11. Date of next meeting

The next meeting will take place on Tuesday 11 December 2018 at 7 pm.

12. A RESOLUTION was passed unanimously to exclude the Press and public for the remaining agenda items under the Public Bodies and Administration of Meetings Act 1960 due to the nature of the business being discussed.

The Meeting closed at 8.28 pm.

Signed... *L S Devereux*...Chairman

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