

HOLME-NEXT-THE-SEA PARISH COUNCIL
Minutes of the Meeting of the Parish Council held in the Village Hall, Kirkgate
Tuesday 16th July 2019 at 7 pm.

Present: Lynn Devereux (Chair), Kevin Felgate (Vice-Chair), Robbie Burton, Martin Crown
 Wendy Norman, Ermine Amies, Stefan Seare

In Attendance: Bob Lawton (Ward Councillor – Items 4-12), Mr S Lucas and Mr B Lucas (AR&V
 Investments Ltd), two members of the public.

Councillor Devereux welcomed everybody and thanked them for their attendance.

1. Apologies for Absence and approval of reasons

There were none

2. Declarations of Interest:

Councillor Devereux declared a non-pecuniary interest in Item 6.4.1

3. Minutes of the Council Meeting held on Tuesday 11th June 2019

3.1. Approval

These had been pre-circulated and there were no further comments. It was **RESOLVED** (unanimously) that the minutes of the meeting held on 11 June 2019 be confirmed as a true record to be signed by the Chair.

3.2. Matters arising from the minutes (non-agenda items)

(4.2) *Members' Disclosable Pecuniary Interests Forms* - one form outstanding to be returned.

(4.2) Approved cheque signatories- it was agreed that Councillor Seare would be added to the existing list (Cllrs Burton, Felgate and Norman) in place of Cllr Amies.

(5.1) *Enforcement* - Borough Councillor Lawton had spoken to the Enforcement Officer regarding the unauthorised shepherds huts on the site off Beach Road and this was being followed up.

(5.2) *ENDURE Stakeholders meeting held 6 June 2019* - Cllr Amies offered to report back on this at the September Parish Council meeting.

(8.1) *Environment Agency Draft National Flood and Coastal Erosion Risk Management Strategy* - the Chair had completed and submitted the consultation questionnaire. This had subsequently been acknowledged by the EA indicating that going forward the Parish would be involved in any further consultations.

(10.3) *"To the Beach" Signs* - these were to be ordered via the County Council.

4. Reports: To receive the following

4.1. County Councillor and District Councillor reports

There was no County Councillor report. Borough Councillor Lawton confirmed that he had followed up on the Beach Road enforcement issue discussed earlier.

Signed

LS Devereux.

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4.2. Neighbourhood Plan update

The Chair reported that the Neighbourhood Plan was now proceeding with the Regulation 14 Consultation until 7 August. The Full Draft Plan is available on the website at <http://www.holme-next-the-sea-plan.co.uk> and reference copies of the full printed Plan had been deposited in Hunstanton Library and the Church. Around 400 leaflets had been distributed to households, caravan sites, businesses and local organisations with help from the Link delivery team and Councillors and a Drop-In session with a poster display has been arranged for 20 July in the Village Hall. This formal consultation represents the last chance to comment on the Plan before it is formally submitted to BCKL&WN so Councillors were asked to encourage parishioners to come along. It was noted that we are expecting to be slightly over-budget on printing / exhibition costs but to date we are well under-budget on consultancy support costs.

5. Public participation

IT WAS RESOLVED to adjourn the meeting for up to 15 minutes for Public Participation

- *Track off Eastgate:* Following concerns about a fire on the overgrown track leading eastwards from Eastgate a neighbour had approached Cllr Felgate to ask whether the PC would be prepared to help clear the track and fund a fence alongside. Councillors had been unaware of the fire but it was noted that in previous discussions about opening up the track concerns had been raised about possible risks to the security of homes adjoining the land to the rear. On balance it was felt that fencing would be difficult and would not represent good use of public funds. In view of the uncertain source of the fire however, Councillors were asked to be particularly vigilant in this area and Cllr Felgate was asked to thank the parishioners for bringing the matter to their attention.
- *Poplars Campsite:* A neighbour reported concerns about the growing noise nuisance on the site and an escalation in the alleged unlawful activities. A new static van had been brought on site, there had been noise from barking dogs and children until late into the evenings and young children had been seen playing amongst the building materials and waste that the developer had given an undertaking to remove last year. In addition, campers often spent long periods having mobile phone conversations which were audible in neighbours gardens and along with the use of boundary fences for ball games this was causing great distress to residents who were no longer able to enjoy their once private back gardens. The neighbours feared that the problem would worsen as the summer progressed, particularly as both camping facilities and static vans for rent were now being advertised and the site management arrangement appeared inadequate.

The AR&V representative indicated that the management was regularly on site. He thought it best to wait and see how things worked out before taking any action and added that the static vans were all legal entities and this had been accepted by the BC. Councillor Lawton offered to check whether this was the case or whether planning permission was required to station and rent them out.

Another member of the public asked if AR&V could do anything to help manage the noise levels. The site management replied that although they could ask campers to keep the noise

Signed

LS Devereux.

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down, it was not thought feasible to control the noise, especially from children enjoying themselves. A Parish Councillor referred to health & safety considerations and asked if AR&V had the necessary public liability insurance in place given the risks posed by the mix of building materials and camping activities on site. The AR&V representative confirmed that the necessary insurances were in place. Another Parish Councillor asked if a mobile phone number could be supplied so that the site management could be contacted if necessary. The management confirmed that the number displayed on the advertising board was now working. BC Lawton suggested that if possible a record was made of any disturbance.

6. Planning matters

6.1. Applications received subsequent to this agenda

None

6.2. Applications for comment

None

6.3. Decisions Reported

6.3.1. **Application No: 19/00729/F:** Extensions and alterations to existing house and garden store (retrospective) and proposed new carport - Perijon 50 Main Road – *Approved with conditions on use.*

6.3.2. **Application No: 19/00723/F:** Internal and external alterations to The Firs visitor Centre - *Approved with restrictions on period of building to reduce risks to wildlife.*

6.4. Appeals and Enforcement:

6.4.1. **Appeal: Ref APP/V2635/c/18/3216570.** Appeal against Enforcement Action: Caravan & Camping Site, Land South of 38-42 Main Road . The Chair confirmed that the PC's representations had been submitted and that the LPA's case was now available on the planning portal. From the latter it appeared that the "Red Line" describing the area covered by the Deemed Planning Application covered all the land behind Poplars and Inglenook / Seaton but although this this had potentially important implications it had not been apparent in the black and white documents made available to the PC and the public. AR&V's representative said that he was not aware that they were seeking planning permission.

6.4.2. **Enforcement Inquiries raised:** Beach Road under investigation and awaiting feedback from the Enforcement Officer.

7. Village matters

None

8. Property at 27 Beach Road

Cllr Crown reported that a connection / spur was already present as anticipated and the contractors appeared to be progressing well despite an early problem when the mains electricity supply was severed. The Contractors are expecting to hand the site back to the PC within a few days. The PC is awaiting confirmation that the network operator will take responsibility for

Signed

LS Devereux.

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remedying the problem. Agreed that PC should not have to bear the costs of the repairs to the electricity mains supply.

9. Appointment of Responsible Financial Officer

9.1. **IT WAS RESOLVED** that Mike Longley be appointed as Responsible Financial Officer to the Parish Council wef 01/07/19. PC to seek additional appointment as Parish Clerk.

10. Monthly Report from RFO

10.1. Approval of insurers for the Village hall.

IT WAS RESOLVED that Zurich Municipal should take over as insurers for the Village Hall (cover for the Village Hall to be added to the existing Local Councils Insurance Policy with effect from 2nd September 2019, meaning a pro rata premium of £334.17)

10.2. Bank Mandate

It was agreed that Stefan Seare should be added to the list of cheque signatories.

10.3. Payments for authorisation

The following payments were approved.

PAYEE	REASON	AMOUNT	CHEQUE NO.
Norfolk County Council	2 Beach signs	£300.00	101426
BCKLWN	27 Beach Road, 4 th instalment of Council Tax 2019/2020	£116.00	101427
BCKLWN	2019 Election Costs re-charge	£49.01	101428
BT Group PLC	525667 Jun/Jul/Aug 2019 Beach Emergency phone Paid on 27/06/2019	£45.46	Direct Debit
BT Group PLC	525819 VH Office May/June Covered by credit	£40.44	Direct Debit
BT Group PLC	525819 VH Office June/July (Includes valid usage charges of £37.97) Covered by credit	£73.85	Direct Debit
Westcotec	Bluetooth Data device fitted to SAM2	£540.00	101429
Witley Press Ltd	Printing of Neighbourhood Plan docs. & quick guide.	£500.60	101430

Signed

LS Devereux.

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C Jones	Re-imburse Lynn News Public Notice advertising costs	£235.20	101431
L Devereux	Re-imburse NDP Consultation postage costs	£4.20	101432
Jamie Bridges	Grass Cutting May and June 2019	£685.50	101433
E-on	Electricity for Street Lighting 01/04 to 30/06 2019	£89.92	Direct Debit
M Longley	Clerk's Salary June 2019 Re-imburement, 27 Beach Rd Elec. Anglian Water Sewer Connection applic. fee Total	£849.20 14.77 <u>189.00</u> <u>£1,052.97</u>	101434
Zurich Municipal	Village Hall insurance addition to Local Councils Policy w.e.f. 02/09/2019	£334.17	101435

10.4. Other

With respect to Beach Road it was noted that further payments were due to Anglian Water (bringing the total to c£400) and also in respect of the Building Inspection services.

Meeting with SAM supplier still to be arranged. Chair to follow up.

11. Correspondence:

11.1. Any correspondence not otherwise on the Agenda

- *BC Planning Update sessions* – Cllrs Norman and Seare to attend the seminar on 25 September. Cllr Crown to attend if space permits.
- *AONB Dark Skies Festival* – Cllrs to confirm to the Chair asap if they wish to attend any of the NCP's events between 6 and 22 September (especially Forums on 20th and 22nd).
- *Report of dog chasing a hare on Hunstanton Golf Course* – A Councillor had lodged a crime report following a sighting of an Alsatian-type dog hunting a young hare on the Golf Course on 15 July. Response awaited but uncontrolled dogs to be reported when spotted. Cllr Amies to issue a VIN notice to raise awareness. Cllr Lawton pointed out that between 1 March and 31 August all dogs must be kept on a lead anywhere within the countryside. Details to be added to the VIN notice.
- *Brook House / Hun revetments* – A Councillor referred to the uncorrected wildlife crime which she was following up – another enforcement issue. The Chair thought that the retrospective planning application covering the works may go before the Planning Committee in the near future. It was agreed that a PC Representative should attend the relevant meeting to put the case and to make the point about rising number of enforcement issues in the Parish.
- *Defibrillator* – A parishioner had raised the issue of the long-awaited installation of a defibrillator in the disused telephone box on Main Road. It was felt that a more central
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Signed

LS Devereux.

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- village location may be better for the equipment, possibly the pub or the village hall. Charity responsible to be re-contacted and options for siting to be explored and reported back.
- *Overgrown hedges* – Sally Bettinson /Rangers to be contacted re hedge between Brook House and Brownsea.

12. Date of next meeting of the Parish Council: Tuesday 3rd September 2019

L S Devereux (Chair)

Signed *L S Devereux.*

Chair

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