

**HOLME-NEXT-THE-SEA PARISH COUNCIL**

**Minutes of the Meeting of the Parish Council held in the Village Hall, Kirkgate, on Tuesday 11th  
April 2023 at 7pm**

**Present:** Lynn Devereux (Chair), Martin Crown, Ermine Amies, Stefan Seare, Wendy Norman

**In Attendance:** Bob Lawton (Borough Councillor) Dave Watkins (Parish Clerk) and 3 members of the public

1. **Apologies for Absence and approval of reasons:** To receive apologies and reasons for absence Councillor Burton (family commitment)
  
2. **Declarations of Interest:** To declare any personal or prejudicial interests
  
3. **Minutes of the Parish Council Meeting held on Tuesday 14 March 2023**
  - 3.1. Approval  
These had been pre-circulated.  
It was **RESOLVED** (unanimously) that the Minutes of the Parish Council Meeting held on 14 March 2023 be confirmed as a true record and be signed by the Chair.
  - 3.2. Matters arising from the minutes (non-agenda items)
    - (4.2) NWT Holme Beaches Dog Consultation – confirmed that Councillor Cole had circulated copies of the information provided at the consultation to the Parish Council
    - (6.1.1) 23/00418/F- Flaxley House – Clerk confirmed that an extension had been requested but that planner dealing with this Application, whilst willing to consider extension, reminded the Parish Council of the Scheme of Delegation
    - (6.3.1) - 22/01884/F - Eastgate Barn – Councillor Devereux reported that following her meeting with the planner dealing with this Application it is likely that there will be a re-consultation.
    - (8.1) Rights of Way – recent developments – Clerk had not yet reported removal of NCC finger post at junction of Eastgate and RB7  
**Clerk to report removal of finger post to NCC Trails team**
    - (10.1) Defibrillator request – Clerk reported that a request had been made to Hunstanton Golf Club who were to consider it at a meeting on 12 April.
  
4. **Reports:** to receive the following
  - 4.1. County Councillor and District Councillor reports  
Councillor Lawton confirmed that he would be standing again at the forthcoming Borough Council elections.
  
5. **Public participation: Resolution – to adjourn the meeting up to 15 minutes for Public Participation**  
The meeting received a presentation from a representative of the Applicant for the seasonal campsite on Beach Road (**23/00313** – Item 6.2.2 below) who wished to speak in its support. The family who has purchased the site are from a farming background and have experience of running other similar

Signed Chair

*LS Devereux*

Date 18/5/23

campsites. The Application is for 25 seasonal tent pitches. An ecologist has been appointed to survey the site and there are plans to plant saplings and hedges to contribute to the site's biodiversity. Applicants are aware of the NDP.

Councillor Devereux asked about the location and status of a site office and shop detailed on the Application and queried why the Application indicated that no jobs would be created in connection with the development. Representative confirmed that no permanent buildings would be located on the site. Representative also confirmed that they intend to employ local people depending on the requirements for servicing but that there would not be a staff presence 24 hours. Asked about a proposal for a solar farm to be placed on the site, the representative was not able to confirm this but would check with Applicant.

A member of the public asked about opening times for the site. Response was that it would be 24 hours opening with no check in / check out times prescribed and described as common practice on other campsites. If permission is given the site would operate May – September. If permission refused, then the existing 28 Day Rule would be used.

Concern was expressed by the Parish Council on lack of permanent staffing, noise, litter, lighting, fires and capacity of Beach Road to deal with increase in visitors.

## 6. Planning matters

### 6.1. Applications received subsequent to this agenda

6.1.1. – **23/00580/F** - Conversion of existing agricultural barns including change of use (C3) to a private detached dwelling and associated works. Barns, North of Thornham Road. Expiry date: 29 April

Noted that this was previously the site of an Enforcement Case regarding Newholme Nursery. Emphasis placed on the fact that this is a conversion rather than a re-build aiming to preserve a heritage asset. Size has been noted as being within the NDP limit (c140sqm).

Parish Council was concerned about the impact on the countryside; the need to balance development against loss of a heritage asset; whether approval would set a precedent for other barns locally. It was felt that the heritage asset was only a minor component of the conversion, with the 20<sup>th</sup> century pole barns being of no historic interest and probably including replacement poles. Noted also that flood risk requires floor levels to be raised to a height that will result in very restricted headroom in the conversion.

**Decision: Object**

### 6.2. Applications for comment

6.2.1. – **23/00422/F** - Proposed dwelling on subdivided plot of an existing dwelling. Waxwings, Thornham Road, PE36 6LR – Expiry: 20 April 2023

Noted that size fits with NDP new home requirement (<150sqm) and that it forms part of an isolated group of homes which are outside the NDP Development Envelope and Village Boundary. However, it is in the NDP Countryside Zone which aims to protect intrinsic value of AONB countryside. Concerns expressed by the Parish Council on impact on the street scene; scenic visual impact on the AONB; precedent for ribbon development; visibility (Highways objection noted); provision for parking. Further concerns that the Applicants are presenting their proposals

in the context of what they see as brownfield development opportunities on neighbouring agricultural land.

**Decision: Object**

6.2.2. – **23/00313** – Change of use of land to seasonal 25 no. tent pitch (only) camp site. Land at E569879 N342981, Beach Road – Expiry 26 April 2023

Parish Council had received a presentation from a representative of the Applicant (see Item 5). Parish Council expressed the following concerns: no details of car parking, lighting, operating hours; no details of on-site management arrangements or job creation; no consideration of additional traffic generation by visitors and ancillary vehicles; mention of site office, shops and a solar farm not clarified; safety of pedestrians, especially at A149 / Beach Road junction; visual impact on a very visible AONB site. Parish Council had raised additional concerns during Public Participation session (Item 5).

**Decision: Object**

**6.3. Other Applications for information**

None

**6.4. Comments made on Applications**

6.4.1. – **23/00418/F** - New Garage and Store. Flaxley House, Broadwater Road, PE36 6LQ

Reviewed by circulation and comments submitted re-stating previous concerns and requesting conditions with regard to external lighting and preventing use of garage for accommodation.

**6.5. Decisions reported**

6.5.1. – **22/02173/F** - Peddars End, 20 Kirkgate, PE36 6LH. Extension of Existing Hall and Games Room. Application Permitted 31 March 2023. *Delegated Decision*

**6.6. Appeals and Enforcement**

Clerk had received a report that work was being undertaken on a grass verge behind the Old Smithy (junction of Kirkgate / Eastgate) which it was believed required NCC Highways permission. Matter was referred to Highways, who were sufficiently concerned and sent an officer to investigate.

**7. Village Matters**

**7.1. A149 Old Hunstanton to Sheringham and Burnham Overy Town Proposed Speed Limit Amendments**

Parish Council was part of a consultation exercise conducted by NCC Highways to consider lowering existing speed limits along sections of the A149 between Old Hunstanton and Sheringham, mainly the sections between villages.

Parish Council expressed views on the following: research done on implications if proposals implemented; benefits that would accrue in terms of accident reduction, access, new development, environmental (noise, emissions, increased signage); impacts from increased travel time for work and leisure especially for residents; congestion from slower moving traffic particularly during peak season.

Concern was also expressed that if a reduction to 40mph was introduced would it have an impact on enforcing the 30mph limit, as evidence elsewhere had identified this as an issue.

**Clerk to submit response by 17 April deadline**

### **7.2.** Wayleave request from UK Power Networks for land at Riverside Caravan Park

Parish Council had received a request from UK Power Networks (UKPN) to run a cable across land the Council owns to connect an electric pump to a toilet block located on the Riverside Caravan Park.

Clerk confirmed that discussions had taken place between the Parish Council, Hunstanton Golf Club and UKPN to clarify the works that are required and the impact they may have on the Council's tenant and their business.

**Clerk to continue discussions with both UKPN and Golf Club in order that Parish Council can respond to the request by 20 April deadline**

### **7.3.** Other matters

Councillor Crown had observed that a new door had been installed on the disabled section of the public toilet with a lock. Councillor Amies confirmed that this was for holders of RADAR keys.

He also reported that the hedge at Brook House and a laburnum tree at the Stables in Westgate required attention as they were or about to cause a highway obstruction.

**Clerk to write to owners or report as appropriate**

## **8. Monthly Report from Responsible Finance Officer (RFO)**

### **8.1.** Report

PKF Littlejohn have been re-appointed as the external auditor for another 5 financial years from 2022/23 to 2026/27. Deadline for submission of Annual Governance and Accountability Returns (AGAR) is **31 July 2023**.

The Energy Bill Discount Scheme (EBDS) is due to start on 1 April 2023 and will run until 31 March 2024. This replaces the Energy Bill Relief Scheme (EBRS). The Village Hall electricity bill has also been credited with a £150 Alternative Fuel Payment – a one-time government payment to non-domestic customers who are not on the gas grid and use an alternative fuel for heating.

### **8.2.** 4<sup>th</sup> Quarter / End of Year Accounts and Budget Monitoring

Previously circulated to Parish Council. Shows most budget lines on or near target except for energy costs. Government support schemes assisted in keeping energy costs under control.

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### 8.3. Payments for authorisation

PAYEE	REASON	AMOUNT	PAYMENT METHOD
BT plc	Emergency telephone	£45.46	Direct Debit
British Gas	VH electricity	£52.40 credit	Alternative Fuel Payment
Viking Direct	Stationery cabinet	£322.80	Bank Transfer
Payroll	Staff salaries	£663.55	Bank Transfer
HMRC	PAYE on staff salaries	£175.65	Bank Transfer
BT plc	Telephone/broadband - March	£69.01	Direct Debit
G.W.Crown Ltd	Hedge cut – Park Piece	£120.00	Cheque 101547
NALC	Annual subscription	£117.58	Bank Transfer
Npower	Street lighting	£91.99	Direct Debit

Agreed unanimously

## 9. Correspondence

### 9.1 Any correspondence not otherwise on the Agenda

- **Councillor Cole's resignation** – received 23 March. Councillor Devereux had contacted Councillor Cole to express the Parish Council's thanks for all her hard work and dedication.
- **Notice of Uncontested Election for Holme-next-the-Sea Parish Council** – Parish Clerk had circulated Notice to all existing councillors, John Hulme (new councillor from 4 May), the VIN and posted on village noticeboards.
- **Thornham Farm Afforestation Project** – an email had been received with a request to deliver a presentation to the Parish Council as the project includes the parish of Holme-next-the-Sea.

## 10. Date of next meeting of the Parish Council Thursday 18 May 2023 which would be the AGM

Also noted that owing to Annual Leave and forthcoming Borough and Parish Council elections, the date of the Annual Parish Meeting and Parish Council AGM would now be 18 May at 6pm and 7pm respectively.

Signed Chair

*LS Devereux*

Date 18/5/23