

HOLME-NEXT-THE-SEA PARISH COUNCIL

Minutes of the Meeting of the Parish Council held in the Village Hall, Kirkgate, on Tuesday 2nd August 2022 at 7pm

Present: Lynn Devereux (Chair), Martin Crown, Robert Burton, Stefan Seare, Wendy Norman, Michelle Cole

In Attendance: Dave Watkins (Parish Clerk) and 2 members of the public

1. **Apologies for Absence and approval of reasons:** To receive apologies and reasons for absence
Councillor Ermine Amies (family funeral)
2. **Declarations of Interest:** To declare any personal or prejudicial interests
Councillor Cole declared a non-pecuniary interest as a near neighbour in item 6.5.
3. **Minutes of the Annual Parish Council Meeting held on Tuesday 14 June 2022**
 - 3.1. Approval
These had been pre-circulated.
It was **RESOLVED** (unanimously) that the Minutes of the Parish Council Meeting held on 14 June 2022 be confirmed as a true record and be signed by the Chair.
 - 3.2. Matters arising from the minutes (non-agenda items)
 - (3.2) Marsh Lane sewage spills – Confirmation of what was agreed at meeting with Anglia Water (18 May) sent and request made to Norfolk County Council to clear ditch on Marsh Lane. No further incidents reported.
 - (3.2) Beach Clean – volunteers still being sought to take lead on Beach Clean.
 - (3.2) Triangle Land - only trees covered by TPOs or in Conservation Areas are listed on the Borough Council website, so not possible to check.
 - (3.2) Carpet bowls – details passed to Councillor Burton who has made some adjustments to the floor to rectify problem
 - (3.2) Sea Defences – Matt Philpott (Water Management Alliance) has indicated that the WMA may be in a position to fund the works depending on the outcome of discussions with Environment Agency
 - (5) Common Rights - Councillor Crown and Clerk inspected documentation to confirm details and who has what rights. The 1896 map referred to at the last meeting could not be found so a request will need to be made to the Norfolk Archives.

Clerk to contact Norfolk Archives

 - (8.1) Beach Road Car Park signage – Clerk reported new sign is being prepared.
 - (8.2) Funding for New Electric Vehicle Charging Points – expression of interest with no commitment sent to NCC
 - (11.1) NWT Dog Consultation Survey – Councillor Cole had previously circulated details of this and referred to work done at Holkham. Council would like to know when results of the current survey will be released and shared.

Signed Chair

LS Devereux

Date 20/9/22

Clerk to contact Jon Preston (NWT)**4. Reports:** To receive the following:**4.1.** County Councillor and District Councillor reports

None

4.2. RTPA Awards for Planning Excellence – 30 June (Councillor Devereux)

Parish Council's success was widely reported in the local press. Councillor Devereux, Bernard Devereux (NDP Team) and Richard High (Consultant) attended along with 200 others at the Awards ceremony in Chelmsford. The NDP now goes to the national competition, the winners being announced in November. Many congratulations have been received. Councillor Devereux and the NDP team were thanked by the Parish Council for their outstanding efforts and achievement.

4.3. Saxon Shore Parish Forum – 30 June (Councillors Crown and Norman)

Common issues amongst SSPF at this meeting were impact of the recent golf tournament, planning pressures and how to attract new councillors to take up vacant positions. An invitation to NALC to deliver a presentation at a joint SSPF-sponsored public event was suggested. Thornham raised a particular problem related to construction vehicles parking on the A149. Police and local planners are to be invited to a meeting to discuss what could be done to ease the situation. An invitation to NWT to come to the next meeting to speak about the Dog Survey will be made.

5. Public participation: Resolution *To adjourn the meeting for up to 15 minutes for Public Participation*

None

6. Planning matters**6.1.** Applications received subsequent to this agenda

None

6.2. Applications for comment

6.2.1. - 22/00065/F - Demolition of existing bungalow, construction of detached two-storey dwelling with garage and garden room at Westfield, 27 Peddars Way, PE36 6LE

Noted that this is the fifth Application for this property, the second this year and that there is an Appeal pending in response to an earlier refusal. Parish Council still have concerns over the size of the development, the amount of glazing and that it does not recognise the NDP with regards to maintaining a stock of smaller homes within the village.

Decision – Object. Unanimous

6.2.2. - 22/01139/FM - River Hun restoration project between A149 bridge at Old Hunstanton and Beach Road, Holme-next-the-sea including the arable land to the south and east of the river Hun at land off Hunstanton Road, Old Hunstanton, Norfolk

Parish Council expressed concerns about public access to the scheme, implications of Phase 1 works for access to the footpath and the impact of sewage, especially if no new processes are installed, on a slower moving river where bends have been re-introduced. Issues around the potential for increased pollution of the River Hun did not appear to have been addressed and further questions and answers were felt necessary to make an informed decision.

Signed Chair

LS Devereux.

Date 20/9/22

Decision – Holding Objection. Unanimous**6.3. Comments made on applications**

6.3.1. - **22/00937/LB** - Proposed external and internal alterations including replacement of windows, addition of new door to create enclosed porch and part removal of existing internal wall to provide open plan Kitchen, Breakfast and Snug area at The Rookery, 24 Westgate, PE36 6LF

Parish Council had supported this Application.

6.3.2. - **22/00114/F** - Extensions and alterations to dwelling at Flaxley House, Broadwater Road, PE36 6LQ

Parish Council maintained its Objection to this Application.

6.4. Decisions reported

6.4.1. - **22/00321/F** - Westgate Cottage, 37 Westgate, PE36 6LF - The proposed alterations are designed to reorder a 5-bedroom second home and holiday let (with existing planning permission for further infill new dwelling development) into a single principal residence for the owners. Application Permitted. *Delegated Decision*

6.4.2. - **21/01902/CU** - Change of use of land to permissive footpath and equine path at Land S of 60 And SE of 71, Beach Road. Application withdrawn.

6.4.3. - **20/02070/F** - The Tower, Broadwater Road, Holme, PE36 6LQ - Construction of a two storey dwelling following demolition of existing dwelling. Application Permitted. *Delegated Decision*

6.4.4. - **22/00050/TPO** - 1 Manor Court Main Road, PE36 6LN – reduction of trees - TPO work refused. *Delegated Decision*

6.4.5. - **22/00051/TPO** - 2 Manor Court Main Road, PE36 6LN – reduction of trees - TPO work refused. *Delegated Decision*

6.4.6. - **22/00838/FM** - Use of the land for recreational purposes as a camping site for up to 7 Bell Tents, 15 tourers, and with a new shower and toilet facility replacing present glasshouses at Camping Site, Newholme, Thornham Road, PE36 6LR. Application withdrawn

6.5. Appeals and Enforcement

6.5.1. – Westfields, 27 Peddars Way – noted that there is an Appeal pending (see 6.2.1).

Clerk asked to contact Planning for more information

6.5.2. – 7 Peddars Way - w/c 29 June, a Planning Contravention Notice (PCN) was sent in order to establish timelines and ensure any changes of use or development are not immune from any further enforcement action. The owner had 21 days to complete and return the PCN. Enforcement contacted owner on 26 July as they had not had a response. Owner has stated that retrospective planning Application has been submitted. Enforcement unable to track unvalidated Applications due to backlog in processing so has therefore given 14 days extra to comply with PCN.

7. Village Matters**7.1. Planning Application 22/00090/TREECA**

Application included felling of trees on the boundary of Eastgate Barn which was approved by the Borough Council. Was expected that trees and the hedgerow would provide screening for proposed housing development. Parish Council felt that there was lack of clarity regarding trees to be felled and opposed the Application. Parish Council had been advised that only a Judicial Review could

overturn a decision and therefore sought legal advice on options available. Result is that Borough Council have now confirmed that only 3 sycamore trees have consent and hedgerow will remain intact.

7.2. Golf Club TRO – update

Councillor Amies absence meant that this item could not be fully discussed. Clerk confirmed current position whereby there is an option, if the Parish Council decides, to pursue NCC for not following correct procedure in issuing the recent Traffic Regulation Order (TRO).

7.3. Chalk Rivers Project

In Councillor Amies absence this item was deferred to the next meeting.

8. Monthly Report from RFO

8.1. Report

AGAR forms were submitted on 19 June to the appointed external auditors (PKF Littlejohn), well in advance of the 1 July deadline. Confirmation was received the same day. A Notice of Conclusion of Audit is expected late August-Early September.

Monthly internal financial check for May conducted by Councillor Crown 15 June 2022 which identified two invoices that still require signature. Monthly internal financial check for June conducted by Councillor Crown 21 July 2022 which identified four invoices that still require signature due to re-scheduled meeting and the omission of an invoice for Semba Trading for £99.00 (letter sent by Clerk requesting copy). Interest rate on business account has increased from 0.010% to 0.10% resulting in quarterly interest rising from £1.71 to £5.17.

8.2. Payments for authorisation

PAYEE	REASON	AMOUNT	PAYMENT METHOD
Richard Buxton Solicitors	Tree works Notice – Eastgate Barn	£2292.00	Bank Transfer
CPRE	Annual subscription	£36.00	Direct Debit - Paid 21/7/22
Payroll	Staff salaries - July	£565.24	Bank Transfer
HMRC	PAYE on staff salaries - July	£141.40	Bank Transfer
BT plc	Emergency telephone	£45.46	Direct Debit -Paid 29/6/22
Ward Gethin Archer	Legal fees – re Golf Club TRO – Inv. 190934	£300.00	Bank Transfer - Paid 21/6/22
BT plc	Telephone & broadband (May 22)	£59.64	Direct Debit - Paid 20/6/22
Payroll	Staff salaries - June	£578.30	Bank Transfer - Paid 20/7/22
HMRC	PAYE on staff salaries - June	£144.40	Bank Transfer - Paid 20/7/22
British Gas	VH electricity - June	£68.51	Direct Debit - Paid 8/7/22
Ward Gethin Archer	Legal fees – re Golf Club TRO – Inv. 190935	£300.00	Bank Transfer - Paid 20/7/22
Jamie Bridges	Grass-cutting	£280.00	Bank Transfer

Signed Chair

LS Devereux

Date 20/9/22

BT plc	Telephone & broadband (June 22)	£54.22	Direct Debit - Paid 18/7/22
Npower	Street lighting (April-June)	£119.67	Direct Debit - Paid 20/7/22
British Gas	VH electricity - July	£123.34	Direct Debit
Witley Press	X230 Park Piece Survey	£111.00	Bank Transfer

8.3. First Quarter Accounts 2022-2023

These had been previously circulated to councillors. The RFO reported that most budget lines were on track but that rising energy costs were a concern. £750 was saved by opting for a 5-year deal on the ending of the previous 2-year insurance policy.

9. Correspondence

9.1. Any correspondence not otherwise on the Agenda

- **Invitation to Bid for Parish Partnership 2023/24** – bids to be submitted by 9 December 2022
- **Councillors “Meet and Greet”** – informed that original date was unavailable in the Village Hall. Rescheduled for 6 September.

Clerk to check availability of Village Hall

- **CIL Funding Applications 2022-23 – Chalkpit Lane**

The Parish Council’s potential bid to this fund was not supported by Highways following a site visit. Reasons given were the level of excavation and disposal required; inability to maintain the retaining wall; projected costs exceeding the £50,000 allocated for community projects. Additionally, they felt that as the trod would be only serving two properties it would not be supporting the development of the area, which CIL is primarily aimed towards.

Clerk to contact Highways regarding alternative options

- **Borough Council of King’s Lynn and West Norfolk Local Plan Review - updated Sustainability Appraisal consultation** – responses by 4pm on Friday, 19th August 2022
- **Footpath between Holme and Drove Orchard** – request from a parishioner for Parish Council to set up a Working Party which they would like to volunteer as a member
- **Code of Conduct** – request made for 10 copies to be printed for councillors
Agreed. Clerk to organise printing and distribution
- **Park Piece Survey** – Councillor Crown announced that Survey has now closed with 107 being returned (51 paper copies and 56 electronic). Working Party planning to meet soon to review responses and make a report to the next Parish Council meeting.

10. Date of next meeting of the Parish Council Tuesday 13 September 2022

Signed Chair

LS Devereux

Date 20/9/22