

HOLME-NEXT-THE-SEA PARISH COUNCIL

**Minutes of a Meeting of the Parish Council in the Village Hall, Kirkgate,
on Tuesday 10th January 2017 at 7 pm**

Present: Councillors Kevin Felgate (Chairman)
Lynn Devereux
Geoff Needham
Martin Crown
Gillian Morley

In Attendance: Maxine Hayes - Clerk

There were 8 members of the public present. Councillor Felgate welcomed everyone and thanked them for their attendance.

1. Apologies for Absence and approval of reasons for absence.

There were apologies for absence from Councillors Margaret Easton and Robert Burton.

2. Declarations of Interest.

There were no declarations of interest.

3. Confirmation of Minutes of Meeting held 13th 2016.

It was **RESOLVED** Unanimously that the Minutes of the Meeting held on 13th December 2016 be confirmed as a true record and signed by the Chairman.

4. Confirmation of Revised Minutes of meeting held 28th November 2016

It was **RESOLVED** Unanimously that the revised minutes of the meeting held on 28th November 2016 be confirmed as a true record and signed by the Chairman.

5. Matters arising - for information only. None.

6. Public Participation

It was **RESOLVED** (unanimously) that the meeting be adjourned for 15 minutes for public participation.

(a) Public Participation.

A Parishioner raised concerns about the difficulties of turning right out of Beach Road and the poor visibility. He asked the Council to investigate having the height of the hedge reduced and possibly a slipway. He was informed that the landowner of the hedge would have to be contacted and the Parish Council would contact highways regarding the slipway.

Mrs Moynihan asked to consider forming a footpath from Holme-next-the-Sea to Old Hunstanton inside the hedge line on the right hand side of the road. This land was mostly owned by Andrew Jamieson and it was agreed that when the NDP group meets with him on other matters they would also raise this issue.

A parishioner stated what a valuable resource the Village Information Network (VIN) was and could the Parish Council agendas and minutes be circulated using this network. He was informed that they are put up on the parish website every month.

(b) Borough Councillor Report.

There was no Borough Councillor report.

Signed: Kevin Felgate (Chairman)

Dated: 14th February 2017

7. Clerks Report

The Clerk gave the following report to the meeting:

Actions from last meeting

- 7.(c) – Good Councillor Guides - Copies Ordered
- 10 – Access to NALC Website - The Clerk had ordered logins for all councillors passwords and would advise when received
- 11 – (b) Landowner River Hun – Councillor Needham informed the meeting that this had been dealt with.
- 13. – Highways (a)New Property Addresses – This would be discussed under correspondence received
- 13. – Highways (b) Beach Road/Westgate Junction- An email had been received from Sally Bettinson (circulated) stating that they would look at the incorrect yellow lines when the other lines were being refreshed.
- 13 – Highways Verge Clearance (c) - The Clerk had contacted Sally Bettinson and a reply had been received (circulated) – this would be discussed under Correspondence
- 16 –Parish Precept (nil) - submitted

Other items:

Additional SAM bracket ordered and delivered

Moles – Councillor Morley reported that she had spoken to Acorn who had submitted a quotation of £190 plus VAT for a ‘one off’ session. He did advise that the moles would continue to return and it might be more economical to have an annual contract at a cost of £550 plus VAT and he would continue to return until the moles had been completely removed.

Councillor Needham objected strongly to the annual contract quotation which he thought was very expensive. It was RESOLVED to accept the quotation of £190 inc. VAT for a ‘one off’ removal and Councillor Morley was instructed to ask the contractor to go ahead.

Councillor Crown reported that Blacksmith Grove flooded because the culvert had collapsed blocking drainage. The Clerk was asked to contact the Environment Agency to report this.

Enclosure Books – The original books were being held in the Parish and it was agreed that they should go to County Archives and copies made for the Parish Council and uploaded to the website. An initial cost of £78 had been quoted to copy and digitalise but this was without seeing the books. It was RESOLVED to go ahead and lodge the books with County Archives and get copies. Councillor Needham also asked if the Clerk could check if the pre 1811 Enclosure book was still being held at County Archives or had it been lost in the fire. The Clerk would continue to liase with the County Archivist.

Signed: **Kevin Felgate (Chairman)**

Dated: 14th February 2017.

8. Correspondence Received

The following correspondence had been received and actioned or noted:

Emails Received:

Email from Su Waldron – Details of a bid to the government's Communities Fund for funding to repair/reinstate the boardwalk at Holme Dunes (to the east of The Firs), part of the national trail. The project was suggested by Russell Wilson, Senior Trails officer at Norfolk Trails. The improvements would make that section accessible to those with restricted mobility, connecting with sections of the path which are in better repair. It could also be a real boon to local people who need to become more active (including the elderly), proving the incentive for a countryside walk in stunning scenery on a good level surface. – Email circulated to all councillors

Email from Sally Bettinson regarding verge works - Thank you for your email, I will ensure that the double yellows are refreshed also, we will check the extents to see where the error occurred. As regards the verge works, I am afraid I have no knowledge of this, and any works / operatives would have been organised. Can you provide me with further information, I would not have agreed for any highway verge works to be done of this nature privately Councillor Needham informed the meeting that it had been arrangement that had taken place during his time as Chairman. It was agreed that the Clerk would look back at the records and try and find further information.

Email from Hunstanton Town Council – Invite to Chairman to attend Civic Service 5th February.

Reply from Borough Council regarding (a) New Property addresses 56 Main Road, 2/2A Kirkgate and 27/29 Eastgate.

Thank you for your email. 27 and 29 Eastgate. Some of these properties had been previously addressed incorrectly as Kirkgate having no direct access from this street.

These have now been addressed by the addressing authority BCKLWN in accordance with national street naming and numbering conventions

It would appear that the parish is unsure what this street should be called. Land Registry are not the addressing authority but maintain a register of land ownership.

The track which follows on from Eastgate is not a continuation of that road and is shown on both land registry and public rights of way maps as Marsh Road. It has also been referred to as Marsh Drove and Blacksmith Drove.

However; I have addressed the properties to the street as indicated by the attached utilising the Local Street Gazetteer maintained by the BCKLWN who incidentally are the addressing authority and under Public Health Act 1925 can only authorise official street names within bounds. I can also state that Norfolk County Council also list this street as Eastgate extending down the track / Public Right of Way

The definition of a 'street' includes any highway, public bridge, road, lane, footway, cycle path, square, court alley or passage whether a thoroughfare or not, adopted or not.

The Parish Council would not like to see the loss of these names for this track and would like the Borough Council to note this when looking at property addresses.

Signed: **Kevin Felgate (Chairman)**

Dated: 14th February 2017

Holme Parish Council should also be aware that we are also keen not to see the loss of historic street names and I that I worked with the parish to ensure that: Kirkgate / Eastgate and Westgate are referred to correctly after highlighting differences between many external agencies who hold address data.

Current Ordnance Survey mapping has no map annotation as indicated by the parish that I can see for this street beyond the new addresses.

If the parish would like the street name changed there is a formal process for this a model which we have used on several occasions: adopting the spirit of the act by Section 21 of the Public Health Acts Amendment Act 1907. Please be advised that those who now reside / own the properties in the attached would be likely to be very much inconvenienced should a street name change be successful.

Further information can be found at: www.west-norfolk.gov.uk/addressmanagement. I hope this helps explain our position Christopher Copeland. The Clerk would ask for further details.

9. Planning Applications.

16/02122/0 – Outline application subdivision of existing site for new dwelling – The Tower, Broadwater Road, Holme – A draft response had been circulated for discussion. Councillors Deveraux and Morley had met with a neighbour who objected to the application. Councillor Needham expressed his concerns about the Parish Council draft proposal to ask that this application be rejected and wished to have it minuted that he was in favour of the development. Councillor Crown agreed with him. Vote: In favour of objecting to this application and asking the District Council to reject it 3 Against – 2 – **OBJECT**

12/02033/NMA – Non material amendment to planning permission 12/02033/F – Vine Cottage, 49 Main Road, Holme - Noted

(b) Other Planning Matters:

Decisions: 15/01883/F – Land to North East of The Old Smithy, 26 Eastgate, Holme – Use of land for Stationing of 6 mobile homes for holiday use – Refused

16/01983/F – Brook House, 32 Beach Road, Holme – Variation of condition 2 of planning permission To vary previously approved drawings – Permitted

Decisions noted.

Updates:

(i) 15/02053/F Issues relating to The Tractor Barn, Main Road, Holme-next-the-Sea.

(ii) 16/01744/F Application permitted for extension to garage providing open car port, solar PV panels to the south elevation at Driftwood, 31 Main Road, Holme-next-the-Sea PE36 6LA.

No updates.

10. Neighbourhood Development Plan

Councillor Deveraux reported that the Presentation Day was well attended with 58 people in total. The event had been well received and well attended along with positive feedback.

More work was required on the environmental information including looking in detail at the Shoreline Management Plan.

Councillor Deveraux was unsure if the Parish Council had been consulted on the Plan and was informed by Councillor Needham they had been consulted.

Signed: *Kevin Felgate (Chairman)*

Dated: *14th February 2017.*

The visitor numbers for 15/16 had now been received from the Wildlife Trust and a meeting had been arranged for this week with Peter Melchett to discuss his approach to farming and the environment. A meeting with landowners was also being arranged.

11. Village Matters

It was reported there were now 111 users on the Village Information Network (VIN).

12. Finance

The following accounts and expenses were submitted and approved for payment:

Supplier	Description	Cheque/dd/so	Amount
BT	Emergency telephone 1 December - 28 February	dd	£ 45.46
Maxine Hayes	Clerks Salary 1 December - 10 January	cheque 101329	£ 509.00
Maxine Hayes	Clerks Expenses 1 December - 10 January	cheque 101329	£ 114.27
HMRC	PAYE	cheque	£ 71.20
Richard High - High Associates	NDP support work 12/11 - 21/12	cheque 101330	£ 600.00
Christina Jones	Clerks Salary and expenses December/January	cheque 101328	£ 356.31
Christina Jones	Expenses NDP Presentation Day	cheque 101328	£ 236.46
Westcotec	SAM bracket	cheque 101331	£ 60.00
Marianne Charles	Flowers	cheque 101332	£ 30.00
Eon	Street Lighting Oct - Dec 16	dd	£ 59.24

13. Date of Next Meeting

Tuesday 14th February 2017 7pm Village Hall.

The meeting closed at 8.20pm.

Signed: Kevin Felgate (Chairman)

Dated: 14th February 2017.