

## HOLME-NEXT-THE-SEA PARISH COUNCIL

### Minutes of the Meeting of the Parish Council held in the Village Hall, Kirkgate, on Tuesday 14<sup>th</sup> January 2020 at 7pm

**Present:** Lynn Devereux (Chair), Kevin Felgate, Martin Crown, Stefan Seare, Robert Burton

**In Attendance:** Dave Watkins (Parish Clerk), Bob Lawton (Brancaster Ward Councillor) and 4 members of the public.

#### 1. Apologies for Absence and approval of reasons

Councillor Andrew Jamieson, Councillor Norman (illness)

#### 2. Declarations of Interest

None

#### 3. Minutes of the Council Meeting held on Tuesday 10 December 2019

##### 3.1. Approval

These had been pre-circulated with no comments arising. It was **RESOLVED** (unanimously) that the Minutes of the Parish Council Meeting held on 10 December 2019 be confirmed as a true record and be signed by the Chair.

##### 3.2. Matters arising from the minutes (non-agenda items)

(3.2) Highways – matters raised by Councillor Crown have been included into Parish Council's submission for works to be done on Rangers February visit

(3.2) Coastal Futures Initiative – **Councillor Lawton had received a letter which he will send to Councillor Devereux**

(3.2) Footpaths Project – Parish Clerk reported that he had received an Information Pack from Su Waldron (Project Officer – NCC) and an invitation to attend a Seminar on 28 February at Thompson

(3.2) SAM2 – Parish Clerk confirmed delivery had been taken. Councillor Burton confirmed that SAM2 and monitoring equipment had been installed and made operational in Beach Road

(3.2) CPRE – Parish Clerk confirmed that annual subscription had been renewed at a cost of £36.00

(4.1) Planting of 1 million trees - Parish Clerk had contacted Richard Fisher (Arboricultural Officer – KLWNBC) who confirmed a meeting with NCC officers was scheduled for 28 January after which information would be issued for how Parish Councils could get involved

(5) Borough Council of King's Lynn Governance Structure – insufficient time to make a response to the Consultation

Signed

*LS Devereux*

Chair

Date 11 February 2020

(11.1) SNAP (Safer Neighbourhood Action Panel) – agreed that Councillor Crown would represent the Parish Council at the next meeting. An item that needs to be raised is how traffic accidents are recorded statistically.

#### 4. Reports

##### 4.1. County Councillor and District Councillor Reports

Councillor Lawton informed the meeting that there was nothing to report from the Borough Council. He had received a complaint about a broadband failure from a village resident. It was noted that despite an improvement following the network upgrade broadband problems were still fairly common in Holme.

##### 4.2. Neighbourhood Plan update

Nothing new to report as examination still in progress. Feedback expected late January / early February.

##### 4.3. Cooperative working with neighbouring Parish Councils

Initial meeting to be held on 23 January with attendance confirmed from Brancaster, Old Hunstanton, Ringstead and Thornham. Councillor Lawton requested that representation from area covering Scolt Head be sought. Councillors Felgate, Burton and Crown expressed an interest in attending.

**Parish Clerk to investigate representation for Scolt Head and send Agenda for meeting to Councillors Felgate, Burton and Crown**

#### 5. Public Participation

It was **RESOLVED** (unanimously) to adjourn the meeting for up to fifteen minutes for Public Participation.

- Member of the public reported an interrupted power supply issue recently. Councillor Felgate reported that this had been due to a power cable falling down in the Thornham area.

#### 6. Planning Matters

##### 6.1 Applications received subsequent to publication of Agenda

- 6.1.1 – **20/00032/F**: Proposed Extension & Renovation. Ivy Cottage, 21 Eastgate, Holme next The Sea Norfolk, PE36 6LL (OS Ref 570828 343299)  
**Parish Council agreed to support this application**
- 6.1.2 – **20/00019/F**: Introduction of two new windows. Sandy Ridge, Broadwater Road, Holme next The Sea, Norfolk, PE36 6LQ (OS Ref 570157 344104)  
Parish Council received a report on the retrospective application for additional windows and considered the impact of the now largely completed structure on the AONB landscape. Concerns were expressed regarding impact on views from public vantage points, particularly given the PC's original objections to the scale of

Signed

*LS Devereux*

Chair

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the development and differences of opinion about level of impact between KLWNBC Planning Officers and Parish Council. Recommended that some good photos are taken to support visual evidence about impact of views.

**Councillor Lawton to speak to the Case Officer dealing with this  
Chair to write to Stuart Ashworth to highlight the problem**

## 6.2 Applications for comment

None

## 6.3. Other applications

None

## 6.4. Comments made on applications

None

## 6.5. Decisions Reported

- 6.5.1 - **19/01662/F** - Studley Cottage & Kitley Cottage 1 & 3 Westgate Holme next The Sea Norfolk PE36 6LF - Construction of new porch, modifications to windows and doors, reconstruct ground floor bathroom with more appropriately pitched roof above, modifications to existing garage - *Application Permitted - Delegated Decision*  
Discussion on whether CIL should have been applicable to this property and how County/Borough funds are allocated between Parishes in relation to resident population vs total number of properties in use.
- 6.5.2. - **19/01833/LDP** - 1 & 3 Westgate (Studley Cottage & Kitley Cottage) Holme next The Sea Norfolk PE36 6LF - Application for a Lawful Development Certificate for the proposed amalgamation of two dwellings - *Was / Would be Lawful - Delegated Decision*

## 6.6. Appeals and Enforcement

**Nothing to report**

## 7. Village matters

### 7.1 Donation for Park Piece

Parish Council summarised ideas to date including natural pond, planting of native trees and plants, hawthorn hedge, swift tower etc.

**Agreed that Parish Clerk will speak to NCC Ponds Team and report back to the donors for their views.**

### 7.2 Village Pond including repair of brick wall on south side

Parish Clerk updated Council on issue relating to Village Pond and email from owner of 53 Beach Road who owns half of the pond. Reported that Anglian Water damaged wall in early 2018 and, having agreed to repair, have not done so to date. Owner pursuing this. Council agreed to wait for the outcome of this before proceeding any further.

Signed

*LS Devereux*

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### 7.3 Replace Dog Waste Bin – Chalk Pit Road

Agreed to purchase replacement for damaged bin.

### 8. Property at 27 Beach Road

New tenant has taken up the lease from 1 January 2020

### 9. Monthly Report from RFO

#### 9.1 Update

Parish Clerk, Chair and Christina Jones (former Parish Clerk) have been handling financial matters in the RFO's absence due to ill health. Parish Clerk has requested a Mandate Change Request from Barclays to enable access to accounts. He is also liaising with BT, British Gas and Utility Warehouse to access those accounts. Following **APPROVED** for payment.

PAYEE	REASON	AMOUNT	CHEQUE NO.
BT Group PLC	52819 VH Office November 2019 Broadband and telephone	£39.91	Direct Debit
BT Group PLC	52819 VH Office December 2019 Broadband and telephone	£35.88	Direct Debit
BT Group PLC	525667 Emergency telephone beach toilets 12/09 to 12/12 2019	£45.46	Direct Debit
Garden Works	Tidy and clearance of garden at 27 Beach Road	£696.00	101528
HM Revenues & Customs via James Johnson	PAYE on Clerk's salary December 2019	£116.00	101529
D T Watkins	Clerk salary December 2019 Reimburse expenses – copy keys CPRE annual sub Total	£464.00 £4.70 £36.00 £504.70	101530
M Longley	RFO Salary December 2019	£184.80	101531
L Devereux	Council Tax payment for 27 Beach Road Utility Warehouse (Electricity) for 27 Beach Road Total	£348.00 ££8.53 £356.53	101532
Westcotec Ltd	SAM2 and Bluetooth Data Collection units	£3780.00	101533

Signed

*LS Devereux*

Chair

Date 11 February 2020

## 10. Correspondence

### 10.1 Any correspondence not otherwise on the Agenda

- **Endure Project**  
Councillor Devereux reported news from NCC that the Visitor Management Plan is awaiting high level input from NWT before circulating for comment and going out to tender. There were no volunteers for surveys at Holme Dunes but NCC are liaising with NBIS with a view to undertaking the work in-house. Data collected from SAM2 in Beach Road will contribute
- **East and South Marine Plan Monitoring Surveys**  
The surveys are voluntary and open until Friday 28<sup>th</sup> February 2020  
**Councillor Devereux to gather responses from Members and complete on behalf of Parish Council**
- **Wash & North Norfolk Marine Partnership**  
New Project Coordinator appointed. Next meeting of Management Board is 19 March 2020. WNNMP often receives information in advance of other bodies so judged to be a useful forum.  
**Parish Clerk to check if Councillor Amies wishes to represent Parish Council. Councillor Crown offered to be a reserve**
- **Control of dogs**  
Parish Council had received a report about dogs being walked on village roads without a lead which had caused concern for animal welfare. Parish Clerk had investigated law relating to this and found that the Road Traffic Act 1988 Part 1 Section 27 paragraph 1 states that it is an offence for dogs not to be on a lead whilst on a designated road.  
**Agreed that Parish Clerk should issue a VIN advising of this and place on Agenda of Saxon Shore Parish Forum for discussion**
- **Disposal of green garden waste**  
Councillor Crown had observed recent incidents where waste had been “fly-tipped” in the village by both householders and contract gardeners  
**Agreed that Parish Clerk should issue a VIN detailing how green garden waste should be disposed of in an environmentally responsible and legal way**
- **Quad bike driven on beach and dunes**  
Councillor Crown had seen a quad bike being driven on Holme beach and dunes between Christmas and New Year  
**Parish Clerk to bring matter to attention of Le Strange Estate with suggestion to modify existing signs**
- **30mph speed limit within village**  
Parish Clerk had received a request from a resident for more 30mph signs to be erected to enforce the local speed limit. Concern expressed about Eastgate where many driveways present a hazard to speeding vehicles. Parish Council not authorised to place additional signs without consent of NCC Highways. Parish Clerk advised of the various schemes and processes required to enforce speed limits.  
**Parish Clerk to report back to resident and include issue in a list of items to be discussed with impending meeting with NCC Highways officer**

Signed

*LS Devereux*

Chair

Date 11 February 2020

**11. Date of next meeting of the Parish Council:** Tuesday 11 February 2020

**Meeting finished at 8.20pm**

Signed *LS Devereux* Chair

Date 11 February 2020