

HOLME-NEXT-THE-SEA PARISH COUNCIL

**Minutes of the Meeting of the Parish Council held in the Village Hall, Kirkgate, on Tuesday 11th
January 2022 at 7pm**

Present: Martin Crown (Chair), Robert Burton, Ermine Amies, Michelle Cole and Stefan Seare

In Attendance: Dave Watkins (Parish Clerk)

1. **Apologies for Absence and approval of reasons:** To receive apologies and reasons for absence Lynn Devereux, Wendy Norman and Andrew Jamieson (personal and family). Bob Lawton (meetings clash)

2. **Declarations of Interest:** To declare any personal or prejudicial interests
None

3. **Minutes of the Parish Council Meeting held on Tuesday 9 November 2021**
 - 3.1. Approval
These had been pre-circulated.
It was **RESOLVED** (unanimously) that the Minutes of the Parish Council Meeting held on 9 November 2021 be confirmed as a true record and be signed by the Chair.

 - 3.2. Matters arising from the minutes (non-agenda items)
 - (3.2) Community Infrastructure Levy (CIL) bid – Clerk confirmed that work had been completed in early December and £7800 contribution from Borough Council received 6 January 2022. Several days after completion the drains were tested by Storm Arwen and found to be up to the task.
 - (3.2) Beach Road traffic and Golf Club Car Park – congestion had been reported on New Year’s Day in response to unseasonably mild weather. Councillor Amies asked Clerk to enquire about who is responsible for maintaining grassed area adjacent to the toilet block as this had become damaged. Parish Council has responded to Golf Club’s consultation on future of the Car Park and awaits further information.

Clerk to make enquiries about responsibility for maintenance of area adjacent to toilet block

 - (5) Public participation – Chair of the Parish Council had communicated with a member of the public who had asked about prospects for a public footpath between Holme and Thornham. Background information was supplied in terms of expressed demand from parishioners, revealed in an NDP survey, but also the challenges presented by land ownership permissions and cost of construction.
 - (6.6) Appeals and Enforcement – Clerk informed the meeting that the advertising board on Beach Road had been removed.
 - (7.2) Hedge maintenance – Clerk reported that a VIN had been issued.
 - (7.4) Parish Partnership Fund – Clerk reported that a bid had been submitted for two footpaths / trods and a new SAM2 traffic monitoring unit as part of NCC’s PPF for 2022/202
 - (9) Standing Orders – 10 copies have been printed for councillors
 - (10.1) Bund across road to the beach – Councillor Crown has met with County Councillor Andrew Jamieson.

Signed Chair

L S Devereux

Date 08/2/22

4. **Public participation: Resolution** *To adjourn the meeting for up to 15 minutes for Public Participation*
None

5. **Parish Precept 2022 / 2023 – proposal for a nil precept**
Proposed: Councillor Crown. **Seconded:** Councillor Burton
Agreed unanimously

6. **Monthly Report from RFO**

Monthly internal financial check for October conducted by Councillor Crown 16 November 2021.
Monthly internal financial check for November conducted by Councillor Crown 12 December 2021.

6.1. Payments for authorisation

These payments cover both December and January as previous meeting cancelled. Noted that Npower have now taken over E.On's street lighting section and that fuel costs for the Village Hall have risen sharply.

PAYEE	REASON	AMOUNT	PAYMENT METHOD
Lawnright	Grasscutting - September, October and November	£342.50	Bank Transfer Paid 19/11/21
NALC	Training	£36.00	Bank Transfer Paid 20/12/21
British Gas	VH electricity	£77.37	Direct Debit Paid 8/12/21
NALC	Training	£48.00	Bank Transfer Paid 20/12/21
L. Devereux	Purchase of trees for Park Piece	£174.20	Bank Transfer Paid 20/12/21
BT plc	Telephone and broadband(November)	£83.82	Direct Debit Paid 16/12/21
GeoXphere Ltd	Parish Online subscription	£36.00	Bank Transfer Paid 20/12/21
Payroll	Clerk's salary (November)	£546.76	Bank Transfer Paid 20/12/21
HMRC	PAYE on Clerk's salary (November)	£136.80	Bank Transfer Paid 20/12/21
Npower (formerly E.on)	Street lighting 1/10/11-30/11/21	£69.28	Direct Debit Paid 14/12/21
Witley Press	X10 Standing Orders	£86.00	Direct Debit 20/12/21
B J Goose Digger Hire Ltd	Ditch works – Beach Road	£10,902.00	Bank Transfer Paid 21/12/21

Signed Chair

L S Devereux

Date 08/2/22

BT plc	Emergency telephone	£45.46	Direct debit Paid 29/12/21
NWT (as Norfolk Nature Trust)	Common Rights	£5.00	Standing Order Paid 4/1/22
British Gas	VH electricity	£177.60	Direct Debit Paid 7/1/22
Payroll	Clerk's salary (December)	523.24	Bank Transfer
HMRC	PAYE on Clerk's salary (December)	£136.60	Bank Transfer
Npower (formerly E.on)	Street lighting 1/12/21-31/12/21	£53.09	Direct Debit
Marianne Charles	Village sign flower bed	£22.69	Cheque 101544
D. Watkins	Land Registry fees	£6.00	Bank Transfer

Agreed unanimously

7. Date of next meeting of the Parish Council Tuesday 8 February 2022

Signed Chair

LS Devereux

Date 08/2/22