

HOLME-NEXT-THE-SEA PARISH COUNCIL

**Minutes of the Meeting of the Parish Council held in the Village Hall, Kirkgate, on Tuesday 14th
June 2022 at 7pm**

Present: Lynn Devereux (Chair), Martin Crown, Robert Burton, Ermine Amies, Wendy Norman, Michelle Cole

In Attendance: Dave Watkins (Parish Clerk) and 1 member of the public

1. **Apologies for Absence and approval of reasons:** To receive apologies and reasons for absence Councillor Stefan Seare (work commitment) and Borough Councillor Bob Lawton (meeting clash)

2. **Declarations of Interest:** To declare any personal or prejudicial interests
None

3. **Minutes of the Annual Parish Council Meeting held on Tuesday 10 May 2022**
 - 3.1. Approval
These had been pre-circulated.
It was **RESOLVED** (unanimously) that the Minutes of the Parish Council Meeting held on 8 March 2022 be confirmed as a true record and be signed by the Chair.

 - 3.2. Matters arising from the minutes (non-agenda items)
 - (5.2) Marsh Lane sewage spills – representatives from the Parish Council and local residents directly affected met with Anglian Water (AW) on 18 May to discuss concerns raised. Reported that the capacity of retention tanks had been doubled but that no further improvements to the infrastructure were envisaged at this time. Power failures were given as a reason for recent spillages and AW are due to speak to Npower about how this can be avoided in the future. Surface water drainage was identified as a contributory factor and the Parish Council will contact NCC Highways for a resolution. AW to brief their team about sensitivity of nearby SSSI. AW to speak with contractors about size of vehicles dispatched after reported damage to walls and property.
 - (5.2) Beach Clean – VIN issued – 22 expressions of interest at time of meeting. Suggested that the Marine Conservation Society's Great British Beach Clean (Friday 16th - Sunday 25th September 2022) could be the focus.
Clerk to ask for volunteer(s) from those expressing an interest to take a lead in organising a Beach Clean
(7) Triangle Land – tree trimmed, grass cut and bench restored. Thanks were extended to Councillor Burton for undertaking this.
Clerk to also check for any Tree Applications made for neighbouring property
(7) Carpet bowls
Clerk to look for details of contractor who undertook the work
(12.1) Sea Defences – Matt Philpott (IDB) has been in touch with the Environment Agency (EA) and indicated that the IDB would be prepared to take on responsibility for restoring the bund across the

Signed Chair

LS Devereux.

Date 2/8/22

golf course if the EA were agreeable. Borough Council's CIL fund may be available to assist with this work.

(12.1) Meet your councillors for parishioners – 26 July agreed for this. **Councillor Norman to lead.**

(10.3.10) – Emergency telephone – Clerk has inspected the telephone and although line detected, it is not connecting to the Emergency Services. Local Police Community Engagement Officer has been asked to speak with the Emergency Services Control Room to see if there is a technical fault there. BT to be contacted again to undertake a line check.

Clerk to follow up

4. Reports: To receive the following:

4.1. County Councillor and District Councillor reports

None

5. Public participation: Resolution *To adjourn the meeting for up to 15 minutes for Public Participation*

Member of the public concerned on how some areas of the village's land is being managed especially with regard to Common Rights. Some areas of the parish have been fenced off to protect nesting birds but has the added effect of restricting access to villagers. This was often done without prior consultation. Felt that the Parish Council needs to establish what Common Rights exist and take steps to protect them for parishioners.

Clerk to investigate and Parish Council to consider getting legal advice from its solicitor

6. Planning matters

6.1. Applications received subsequent to this agenda

6.1.1 - **22/00050/TPO** - 2/TPO/00051) T1 to T3 Turkey Oaks. T1 - reduce overextended limbs W by 3m and E by 3.5m feather back remaining W crown by 1.5m. T2 - reduce W crown by 3m and by 3.5 m over road, selective thinning of 10%. T3 - reduce lowest two overextended lateral branches E by 5m and upper limbs by 3.5m, feathering back into remainder of crown, selective thin by 10%. Crown heights approx. 19 m not to be reduced. Crown spread T1 - 16m to be reduced to 12m; T2 - 15m to be reduced to 10m and T3- 12 m to be reduced to 8m. 1 Manor Court, Main Road, PE36 6LN
Parish Council noted that original Application to fell had been refused. Also noted that in the Application no indication was given that the trees were damaged / diseased or a danger to property. No justification is offered for the work proposed in the present Application and as the trees occupy an important position at the entrance to the Holme-next-the-Sea Conservation Area it is a matter of concern.

Decision: Object – unanimous

6.1.2. - **22/00051/TPO** - (2/TPO/00051) T4 and T5 Turkey Oaks. T4 - reduce overextended limbs W by 2m, feather back remaining W crown by 1.5m, reduce overextended limbs W towards gable end by 3m with remainder of peripheral crown on same side feathered back by 1.5 m. T5 - reduce overextended laterals x6 over road towards adjacent property called Redwings by 4m selective thin by 20%. Crown heights approx. 19 m not to be reduced. Crown spread T4 - 9m to be reduced to 6m and T5 - 18m to be reduced to 14m. 2 Manor Court, Main Road, PE36 6L

Comments made at 6.1.1. also applied in respect of this Application

Decision: Object – unanimous

6.2. Applications for comment

6.2.1. - **22/00838/FM** - Use of the land for recreational purposes as a camping site for up to 7 Bell Tents, 15 tourers, and with a new shower and toilet facility replacing present glasshouses at Camping Site, Newholme, Thornham Road, PE36 6L

Parish Council were concerned about sensitivity of the environment (AONB and proximity to SSSI/EU Protected Site); Applicant's assertion that this wasn't a Major Development despite size and extent of proposal; that no Environmental Screening Assessment was provided; no evidence has been presented to demonstrate the value and likely contribution to the West Norfolk economy; neighbour amenity; no mention of visitor pressure; net losses to biodiversity; proposed footpath across sensitive Holme Marsh; impacts on services including drainage and pollution; the need for further camping accommodation in the parish.

Decision: Object (5:1) and ask that Application be "called in" for Planning Committee

6.3. Comments made on applications

6.3.1. - **22/00114/F** - Extensions and alterations to dwelling at Flaxley House, Broadwater Road, PE36 6LQ

Parish Council maintained its original objections in relation to visibility, light spillage and impact on wildlife and it appears the size of the extension exceeds the limit set down in the NDP. Requests for original drawings from the Borough Council to confirm size have so far been unsuccessful.

6.3.2. - **22/00090/TREECA** - Row 1 - sycamore. Fell. Outgrowing location. Replant with a set back hedge. Eastgate Barn, Eastgate.

Parish Council submitted their objections. Concern expressed that Parish Council's comments were not made available on the Borough Council's website and that, an email requesting an explanation and also asking if the Tree Officer considered them before making a decision, has not yet received a response.

6.4. Decisions reported

6.4.1. - **22/00202/F** - Gurneys Fish Box, 1 Drove Orchards, Thornham Road, PE36 6LS - VARIATION OF CONDITION 2 OF PLANNING PERMISSION 21/00173/F: Extension on to retail unit (Use Class A1) for restaurant area (Use Class A3), storage and WCs including parking and drainage. Application Permitted 6 May 2022. *Delegated Decision*

6.4.2. - **22/00090/TREECA** - Eastgate Barn, Eastgate - Row 1 - sycamore. Fell. Outgrowing location. Replant with a set back hedge. Tree Application - No objection - *Delegated Decision*
See comments at 6.3.2.

6.5. Appeals and Enforcement

Clerk was asked for an update on status of **22/00035/UNOPDE** concerning the land to the rear of 7 Peddars Way

Clerk to contact Enforcement for a status report

7. Report from Park Piece Working Party

7.1. Public Survey

Survey had been previously circulated to councillors for comment.

Agreed – Working Party to consider comments received at a meeting Wednesday 15 June and forward outcome to Clerk to arrange distribution of survey in paper and electronic formats.

8. Village Matters

8.1. Beach Road Car Park signage

Clerk reported that the “No Overnight Parking” sign has been defaced. Highways have no objection to the sign being there and for a replacement to be installed

Clerk to organise and purchase new sign to replace defaced / damaged one

8.2. Funding for New Electric Vehicle Charging Points

Parish Council has been invited by NCC to express an interest in being included in a bid to provide Electric Vehicle Charging Points within the village which it would manage and generate an income. Parish Council discussed a number of possible locations without reaching a consensus. Felt more information was needed in order to decide.

Clerk to express Parish Council’s interest without commitment

9. Complaints Policy – proposal to adopt

IT IS RESOLVED THAT: The Complaints Policy at Item 9 is hereby adopted with immediate effect.

Proposed: Councillor Devereux. Seconded: Councillor Amies

Agreed - unanimous

10. Monthly Report from RFO

10.1. Report

A VAT Claim for £2856.95 was approved by HMRC and paid into Parish Council’s Community Account on 6 June 2022.

Parish Council insurance renewed on a 5 year agreement saving almost £1,500 pounds.

Monthly internal financial check for April carried out by Councillor Crown 11 May 2022.

10.2. Approval of Annual Governance and Accountability (AGAR) Return 2021/2022

Internal Audit completed on 31 May 2022. Internal Auditor reported “...that the books and records have been maintained to a high standard, with sound financial internal controls applied throughout the year.”

Draft submission circulated to councillors prior to this meeting for approval.

Decision: to approve - unanimous

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10.3. Payments for authorisation

PAYEE	REASON	AMOUNT	PAYMENT METHOD
British Gas	Village Hall electricity	£54.97	Direct Debit
D. Watkins	AGAR postage	£5.55	Bank Transfer
D.Watkins	Ring binder - accounts	£1.99	Bank Transfer
Payroll	Staff salaries	£565.24	Bank Transfer
HMRC	PAYE on Clerk's Salary	£141.40	Bank Transfer
Zurich Municipal	Annual insurance	£1071.30	Bank Transfer Paid 27/5/22
Information Commissioners Office	Registration	£35.00	Direct Debit Paid 27/5/22
Lawnright	Grass-cutting	£235.00	Bank Transfer
Semba Trading	Rails / posts – Riverside Caravan Park	£99.00	Bank Transfer Paid 8/6/22
D. Watkins	Consultation with Ward Gethin Archer	£180.00	Bank Transfer

11. Correspondence

11.1. Any correspondence not otherwise on the Agenda

- **Hunstanton Golf Club** – Councillor Amies reported on meeting with solicitor and sending of a letter of objection in regard to TRO restricting access across the course during an upcoming tournament. Golf Club have made some concessions based on diminishing number of competitors as tournament proceeds
- **CPRE membership renewal** – agreed that membership should be renewed at £36.00pa
RFO to renew
- **NWT dog consultation survey this summer** – noted that this has begun although there was a feeling that it could have been constructed better
- **VIN1311 - Important news from Norfolk Wildlife Trust**
 - Broadwater Road closed 13-28 June for resurfacing – Visitor Centre and car park closed but Reserve open
 - Advance car park booking 1 July to 4 September
- **Jubilee Tea Party** – a number of thank yous had been received by the Clerk which have been forwarded to the Village Hall Committee

12. Date of next meeting of the Parish Council Tuesday 12 July 2022

Signed Chair

LS Devereux.

Date 2/8/22