

HOLME-NEXT-THE-SEA PARISH COUNCIL

MAY 2015 MEETING

The Annual General Meeting of the Parish Council following the uncontested election of Councillors on the 7th May 2015 was held on 12th May 2015 at 8pm in the Meeting Room of the Village Hall following the Annual Parish Meeting. There were five members of the public present who were welcomed by the Chairman. The Chairman and Vice Chairman were elected for the next year, being Councillors Derek Young and Kevin Felgate. Councillors completed the necessary Declarations of Acceptance of Office, Code of Conduct, Election Expenses (all Nil Returns), Disclosable Pecuniary Interests and Budget Dispensation that are required on taking up office as a Parish Councillor. Cheque signatories were confirmed, with another Councillor to be added as an alternative signatory, and the existing two Parish Councillors, Gill Morley and Robert Burton were confirmed as the Parish Council representatives on the Village Hall Committee.

It was agreed that the Standing Orders, Publication Scheme, Financial Regulations and Internal Controls would be reviewed over a period of three months. The Asset Register was reviewed with some small changes, and the Parish Council and Village Hall Insurance was confirmed as being in an agreed three year period which expires next year, at which point it will be reviewed again. Dates for the Parish Council meeting for the next year were agreed and notices would be displayed on all three Notice Boards used by the Parish Council and on the Village website. It was also agreed the Annual Parish Meeting should be held in May next year, preceding the Annual General Meeting of the Parish Council in that month.

In public participation, the new owners of a property on Thornham Road introduced themselves and there was some discussion of the proposed development of the property there which will be as a permanent residence. In the main meeting, that application and other planning matters were considered including a re-submission of plans for alterations to a property in Westgate, changes to conditions relating to the application for a property development in Main Road, and a proposed meeting with a potential resident for property development in Kirkgate. A letter had been sent to the Borough Council concerning issues related to the enforcement of conditions attached to Planning Consents, but a response was still awaited.

Information regarding Norfolk County Council's Flood Risk Management Strategy had been circulated from which it would appear the status quo is to be maintained. It was agreed a meeting should be arranged with Norfolk Wildlife Trust as soon as practicable to discuss on-going issues and surveyors will be instructed regarding the forthcoming rent review of the caravan park owned by the Parish Council.

Under finance the end of year forms required by HMRC for the Clerk's employment were completed, the Village Hall accounts were reported as having been audited, and various payments were made including the Clerk's salary and tax, Local Council insurance premium, a donation to King's Lynn Citizens Advice Bureau and the street lighting electricity costs for the previous three months. This is vastly reduced since the

installation of the LED lights. The contract with the electricity company was reviewed but retained as a Deemed Contract which was more financially beneficial than a Fixed Term Contract.

The next Meeting of the Parish Council will be held on **Tuesday 9th June 2015** at 7.30 pm, in the Village Hall Meeting Room. Members of the public are welcome to attend and put their comments and questions to Councillors during 'Public Participation'.

Christina Jones

Clerk to Holme-next-the-Sea Parish Council