

**HOLME-NEXT-THE-SEA PARISH COUNCIL**

**Minutes of the Meeting of the Parish Council held in the Village Hall, Kirkgate, on Tuesday 11th  
October 2022 at 7pm**

**Present:** Lynn Devereux (Chair), Robert Burton, Stefan Seare, Michelle Cole, Ermine Amies

**In Attendance:** Dave Watkins (Parish Clerk) and 4 members of the public

1. **Apologies for Absence and approval of reasons:** To receive apologies and reasons for absence Councillor Norman (holiday), Councillor Crown (post-operative recovery) and Councillor Jamieson (meetings clash)
2. **Declarations of Interest:** To declare any personal or prejudicial interests  
Councillor Cole declared a non-pecuniary interest in Item 6.5.1. as a near neighbour
3. **Minutes of the Parish Council Meeting held on Tuesday 20 September 2022**
  - 3.1. Approval  
These had been pre-circulated.  
It was **RESOLVED** (unanimously) that the Minutes of the Parish Council Meeting held on 20 September 2022 be confirmed as a true record and be signed by the Chair.
  - 3.2. Matters arising from the minutes (non-agenda items)
    - (3.2) Common Rights – Clerk has had a further conversation with the parishioner to clarify some information after some difficulty locating the item and will revert back to Norfolk Archives.
    - (6.2.1) Parish Council has submitted its response to the Borough Council on proposals for the car park in Beach Road.
    - (7) Park Piece Survey – convening a meeting of the Working Group has been delayed  
**Councillors Cole agreed to contact Councillor Crown (Chair of Park Piece Working Party)**
    - (9.1) Parish Council Land Registry amendments – solicitors quoted £250 + VAT (£300) to undertake work on updating the 9 Titles. Clerk requested approval to proceed.  
**Agreed**
4. **Reports:** To receive the following:
  - 4.1. County Councillor and District Councillor reports  
None
5. **Public participation: Resolution** *To adjourn the meeting for up to 15 minutes for Public Participation*  
A member of the public who had previously commented on Common Rights provided additional information on gaining a clearer picture of what exists by detailing the Parish Award.  
  
Concern was expressed that Norfolk Wildlife Trust (NWT) have erected fencing on part of the dunes/beach, giving protection of nesting birds as a reason. Parishioner questioned whether this was

Signed Chair

*LS Devereux.*

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too early in the season and whether permission was required from the Secretary of State and giving good reason.

**Clerk to investigate and speak to NWT**

## 6. Planning matters

### 6.1. Applications received subsequent to this agenda

6.1.1. – **22/01429/F** - Variation of Condition 2 of Planning Permission 19/00720/F: Proposed Annex for family member at 51 Kirkgate Holme next The Sea Norfolk PE36 6LH – Expiry 27 October  
The Parish Council had not objected to the original Application subject to conditions restricting the annexe to ancillary use and within the same ownership as the host dwelling plus the approval by the Borough Council of any materials used on the exterior. The new Application seeks to install 12 solar panels.

**No objection but Application raises issue of solar panels, especially in an historic setting. Parish Council to seek advice from the Conservation Officer**

### 6.2. Applications for comment

None

### 6.3. Other Applications for information

6.3.1. - **22/01429/F** - Variation of Condition 2 of Planning Permission 19/00720/F: Proposed Annex for family member 51 Kirkgate, PE36 6LH

See 6.1.1.

### 6.4. Comments made on applications

None

### 6.5. Decisions reported

6.5.1. – **22/01243/CU** - Thorn Grove, 7 Peddars Way, PE36 6LE - Retrospective change of use from Paddock to residential curtilage. Application Refused. *Delegated Decision*

### 6.6. Appeals and Enforcements

6.6.1. - **22/00486/UNOPDE** - Land S of 60 And E of 71 Beach Road

Reported that northern part of this field is now up for sale by auction.

## 7. Village matters

None

## 8. Monthly Report from RFO

### 8.1. Report

Preparation for next year's Budget has begun and Parish Council will receive a Draft by circulation prior to November's meeting. Members are asked to consider the following – increase in energy costs, May 2023 election expenses, Coronation of King Charles III and items for capital expenditure.

Signed Chair

*LS Devereux*

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Lease on the Parish Council's bungalow expires 31 December 2022. Tenant has indicated they wish to stay at the property. RFO will circulate a document with items to be considered before renewing Lease.

### 8.2. 2<sup>nd</sup> Quarter Accounts

These had been previously circulated to councillors. Most budget lines are on track or in credit.

Only area of concern is the increasing cost of electricity for the Village Hall. However, expected that underspends in other areas will compensate this.

**Clerk asked to investigate accounts with higher rates of interest than are currently being received**

### 8.3. Payments for authorisation

PAYEE	REASON	AMOUNT	PAYMENT METHOD
L. Devereux	SMP and PDR printing	£57.53	Bank Transfer-Paid 21/9/22
W. Norman	Meet & Greet expenses	£70.49	Bank Transfer-Paid 21/9/22
British Gas plc	Village Hall electricity	£119.61	Direct Debit – Paid 11/10/22
Payroll	Staff salaries	£590.96	Bank Transfer
HMRC	PAYE on staff salaries	£147.80	Bank Transfer
BT plc	Telephone & broadband (September)	£62.62	Direct Debit
Npower	Street lighting (July- Sept)	£113.39	Direct Debit

Agreed

## 9. Correspondence

### 9.1 Any correspondence not otherwise on the Agenda

- **Old Hunstanton NDP review** - consultation ends at 5pm on Friday, 11<sup>th</sup> November 2022
- **CIL Infrastructure Funding Governance and Applications 2023** – Next rounds for applications take place in January and July 2023
- **Traffic Regulation Order dispute** – Parish Council's solicitor has asked if it wishes to pursue any further action with Norfolk County Council over the TRO that was issued in June  
**Councillor Amies indicated that she would prepare a paper on the topic and asked for the item to be placed on the Agenda for November's meeting**
- **Hunstanton Mayor's Reception 4 November** – an invitation has been received from Hunstanton Town Council with a response required by 14 October  
**Councillor Amies to represent the Parish Council**
- **Safer Neighbourhood Action Panel (SNAP)** – online meeting, 7pm on Tuesday 18 October  
**Councillor Amies to represent the Parish Council**

Signed Chair

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- **Be Norfolk website** – Parish Council noted the launch of this tourist site but had reservations over its usefulness due to problems with construction, functionality, mapping and lack of disability access information.

**Clerk to feedback to County Councillor observations made on the site**

- **Rebellion Way** – new 232 mile circular cycle route which begins and ends in Norwich passes close to Holme
- **Royal Town Planning Institute Awards** -Holme-next-the-Sea's NDP has been shortlisted for the national awards following its success at the regional awards earlier in the year. The ceremony takes place on 30 November at the Mermaid Theatre, London.
- **Meeting with manager of Development Control at Borough Council** – Councillor Devereux has accepted an invitation to meet with the manager and the officer dealing with the Westfield (27 Peddars Way) Application.

**10. Date of next meeting of the Parish Council** Tuesday 8 November 2022

Signed Chair

*LS Devereux*

Date 8/11/22